

Minutes

September 04, 2007: September 4, 2007 Town Board Makeup Meeting

Body:

A make up meeting of the August Town Board meeting was held at the Town Hall on Sept. 4, 2007, 4:00 PM (T=D)

Presiding: Supervisor Michael Shultis

Attending: Councilwoman Barbara Zell, Councilwoman Janet Briggs and Councilwoman Kate Hyman and 3 members of the public.

The meeting was opened with the Pledge of Allegiance

RESOLUTION #2007-150: SUPERVISOR'S REPORT

Offered by Councilwoman Briggs Seconded by Councilwoman Hyman

BE IT RESOLVED TO accept the Supervisor's report dated 8/29/2007.

ALL VOTED AYE

RESOLUTION #2007-151: CLAIMS AND VOUCHERS

Offered by Councilwoman Hyman Seconded by Councilwoman Zell

BE IT RESOLVED THAT the Town Board accept the audited vouchers listed on Warrant #08-07 dated 08/22/2007 in the total amount of \$66,933.72 Charged as follows:

Total General Fund: \$ 38,315.07 Total Highway Fund: \$ 21,428.92

Trust & Agency: \$ 3,995.36 Special Districts - lighting \$ 496.71

14H (Drainage) \$1,950.66 20H (recreation) \$ 747.00

ALL VOTED AYE

RESOLUTION #2007-152: TOWN CLERK'S REPORT

Offered by Councilwoman Hyman Seconded by Councilwoman Briggs

BE IT RESOLVED TO accept the July Town Clerk's report.

ALL VOTED AYE

OLD TOWN BOARD BUSINESS:

(A) The municipal phone system has been switched to Verizon, which has the state bid. The Board is considering also switching the dog wardens phone to Verizon

(B) The highway department has approved the change in the start up date of the MVP medical insurance.

(C) Time Warner cable has completed the installation of broad band cable at the highway department.

(D) The Energy Audit has been completed and the results will be known in 2 weeks.

(E) The Hurley library is interested in assuming the ownership of their building. The Town Board will reopen the subject in September.

2. NEW TOWN BOARD BUSINESS:

The Comprehensive Plan is being reviewed by Miles Putnam.

The Town has won it's segmentation suite.

The final ORPS equalization rate is 90%

The Town Hall caulking cost will be about \$800.

3. RESOLUTIONS:

(A) RESOLUTION #2007-153: PURCHASE ACCOUNTING SOFTWARE

Offered by Supervisor Shultis Seconded by Councilwoman Briggs

BE IT RESOLVED TO, authorize the Town Supervisor to purchase accounting software from the firm KVS Information Systems for a cost not to exceed \$20,000(Twenty Thousand Dollars).

Supervisor Shultis voted aye, Councilwoman Briggs voted aye, Councilwoman Hyman voted aye, Councilwoman Zell abstained. The resolution passed 3-1.

(B) RESOLUTION #2007-154: HURLEY, AN ENERGY SMART COMMUNITY

Offered by Supervisor Shultis Seconded by Councilwoman Hyman

WHEREAS, the United States has a finite amount of natural resources from which to create energy, and

WHEREAS, America's growing dependence on foreign energy sources weakens its position in the international economy, and

WHEREAS, the cost of energy continues to escalate each year. And

WHEREAS, the New York State Research and Development Authority (hereinafter referred to as NYSERDA) provides significant technical and financial assistance for energy efficient improvements in commercial, residential and institutional buildings, and

WHEREAS, the Town Board of the Town of Hurley recognizes the value to its community in promoting energy, now

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Hurley meeting in regular session on August 27, 2007 does hereby designate itself as an Energy Smart Community, and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Hurley seeks to partner with NYSERDA and its agent, Mid-Hudson Energy Smart Communities, to promote energy efficiency throughout the Town of Hurley, and

BE IT FURTHER RESOLVED, that the Town Board. of the Town of Hurley encourages all owners and users of commercial, residential and institutional buildings in the Town to cooperate with the Town, NYSERDA and Mid-Hudson Energy Smart Communities to find and utilize more efficient energy sources and systems.

ALL VOTED AYE

(C) RESOLUTION #2007-155: HIRE TOWN BOOKKEEPER

Offered by Supervisor Shultis Seconded by Councilwoman Hyman

The Town of Hurley currently has an outside vendor under contract to do all of our bookkeeping services. After studying this issue for 18 months I feel that purchasing our own accounting software program and hiring a part time bookkeeper will give the town \$203,215 in savings over the next ten (10) years. We currently spend \$41,100 per year for this service. The initial first year cost for the software and computer will be approximately \$19,101 (software=\$17,601 & computer=\$1500). The cost per year for the part time employee will be \$15,600 per year (20

hours per week @ \$15/hour) and the annual maintenance fee will be \$2,531 for upgrades and 24/7 support. Start up costs will be \$37,232 for the first year for a savings of \$3,868. The second year savings will jump to \$18,734

WHEREAS, it is the goal of the Town Board to continually find ways to cut costs in each department to help keep property tax increases at or lower than the cost of living increase, and

WHEREAS, after analyzing different options for bookkeeping services it was found that an in house bookkeeper Will help achieve the towns goal of cutting costs and increasing efficiency,

THEREFORE BE IT RESOLVED, to authorize the Town Supervisor to hire a part time bookkeeper at the rate of \$15.00 per hour for up to 15 hours per week, and

BE IT FURTHER RESOLVED, that the Hurley Town Board hereby creates the position of Part Time Bookkeeper for the Town of Hurley in compliance with Ulster County Civil Service regulations and instructs the Town Supervisor to file the appropriate forms with DC Civil Service, and

BE IT FURTHER RESOLVED, to decrease budget line A1620.1 by \$7500 and increase budget line A1220.1 by \$7500 to provide budget line funding for the bookkeeper position.

DISCUSSION: Councilwoman Briggs asked if a part time bookkeeper is the same as a account clerk, as defined by civil service.

Councilwoman Hyman asked about schooling for the position or if it required a competitive test.

AMENDED RESOLUTION: *Motioned by Supervisor Shultis, seconded by Councilwoman Hyman.*

The amended resolution includes the wording "part-time bookkeeper/account clerk"

ALL VOTED AYE

(D) RESOLUTION #2007-156: BUILDING DEPARTMENT VEHICLE

Offered by Councilwoman Hyman Seconded by Councilwoman Zell

WHEREAS, the Town of Hurley has refurbished the Building Department vehicle and had the Town Logo and Building Department lettering placed on the vehicle, and

WHEREAS, the goal of the Town Board is to make town employees more visible to residents while performing their daily work duties and to make sure that residents can identify town employees when they are entering upon their private properties,

THEREFORE BE IT RESOLVED, that each Building Inspector/Code Enforcement Officer will utilize the town vehicle for their daily inspections throughout the Town of Hurley and keep a daily log book to track mileage and gas use, and

BE IT FURTHER RESOLVED, that the town will no longer pay mileage for the use of private vehicles for building department business during regularly scheduled work hours unless the town vehicle is in the shop for service/repair or in use by another town employee, and

BE IT FURTHER RESOLVED, that each Building Inspector/Code Enforcement Officer will wear a laminated Town of Hurley badge, provided by the town, with their picture and NYS Registration number displayed prominently by either attaching on the front exterior of their shirt or jacket or worn around their neck on the supplied cloth necklace

ALL VOTED AYE

((E) RESOLUTION #2007-157: SURPLUS EQUIPMENT

Offered by Councilwoman Hyman Seconded by Supervisor Shultis

WHEREAS, the Town of Hurley Highway Superintendent identifies the 1993 Ford F350 Single Axle Dump Truck with snow fighting equipment (plow and spreader) as a surplus vehicle, and

WHEREAS, it should be advertised for sale, and

WHEREAS, revenue from this sale could then be added to the Highway Equipment Reserve at year end, so

THEREFORE LET IT BE RESOLVED, to grant permission to the Highway Superintendent to advertise the sale of Fleet Vehicle # 17 (1993 Ford F350 Single Axle Dump Truck with snow fighting equipment (plow and spreader). A minimum bid of \$5,500.00 is requested

ALL VOTED AYE

(F) RESOLUTION #2007-158 NOTICE OF COMPLETION FOR DEIS

Offered by Councilwoman Zell Seconded by Councilwoman Briggs

WHEREAS, the Town of Hurley Town Board is considering the adoption of a Comprehensive Plan for the Town of Hurley, dated November, 2006; and

WHEREAS, adoption of a municipality's comprehensive plan is subject to the provisions of Title 6 of the New York Code of Rules and Regulations (6 NYCRR), Part 617, State Environmental Quality Review (SEQR), and is further, under §617.4(b)(1) of the SEQR regulations is classified as a "Type 1" Action; and

WHEREAS, pursuant to a resolution adopted on February 26, 2007 (Resolution 200767), the Town Board of the Town of Hurley issued a Negative Declaration, said determination made without the benefit of the proper documentation as required by the SEQR regulations; and

WHEREAS, the Town Board required preparation of a Draft Generic Environmental Impact Statement (DOEIS), pursuant to §617.10 of the SEQR regulations, and further has directed the Town's consulting planner, M. L. Putman Consulting, to prepare said DOEIS; and

WHEREAS, a Draft Generic Environmental Impact Statement (DGEIS), dated August, 2007, has been prepared and distributed to members of the Town Board of the Town of Hurley for review and a determination of completeness; and

. WHEREAS, a Draft Generic Environmental Impact Statement (DGEIS) has identified no significant adverse impacts arising from the adoption of the Comprehensive Plan; and

WHEREAS, the subject of the DGEIS, the draft Comprehensive Plan, has been the result of extensive input and involvement by Town residents and business-persons, and further, has been the subject of three public hearings held by the Town Board on March 19, 2007, April 14, 2007 and April 16, 2007, at which time extensive public input was received, and, as per §617.9(a)(4) of the SEQR regulations, the Town Board has determined that a public hearing on the DGEIS is not required; and

WHEREAS, the provisions of §617.9(a)(4)(iii) of the SEQR regulations allow for a written comments to be made on the DGEIS by the general public for a period of at least thirty (30) days following the first filing and circulation of a Notice of Completeness for the DGEIS

THEREFORE BE IT RESOLVED, that the Town Board of the Town of Hurley hereby finds that the Negative Declaration made on February 26, 2007 is not valid without the supporting documents required under the SEQR regulations and said Determination is hereby rescinded.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Hurley hereby finds that the DGEIS for the Comprehensive Plan is complete and further adopts the draft Notice of Completion for the DGEIS for circulation as required under the SEQR regulations.

BE IT FURTHER RESOLVED, copies of the adopted Notice of Completion of the DGEIS and/or the DGEIS, as required by law are to be sent to the following:

1. Notice of Completion and DGEIS to: Hurley Town Board; P. o. Box 569; Hurley, NY 12443-0569

2. Notice of Completion and DGEIS to: Town Supervisor Michael Shultis; Po. O. Box 569; Hurley, NY 12443-0569

3. Notice of Completion only: Environmental Notice Bulletin, Albany; 625 Broadway; Albany, NY 12233-1750 (as per the attached filing form)

4. DGEIS only: New York State Department of Environmental Conservation; Division of Environmental Permits; 625 Broadway; Albany, NY 12233-1750.

ALL VOTED AYE

(G) RESOLUTION #2007-159A: ENTER INTO EXECUTIVE SESSION

Offered by Supervisor Shultis Seconded by Councilwoman Briggs

BE IT RESOLVED TO enter into executive session in order to discuss current litigation between the Town of Hurley and NYC DEP.

ALL VOTED AYE

RESOLUTION # 2007-159B: EXIT THE EXECUTIVE SESSION

Offered by Supervisor Shultis Seconded by Councilwoman Briggs

BE IT RESOLVED TO exit the executive session.

ALL VOTED AYE

Motion to adjourn was made by Supervisor Shultis, seconded by Councilwoman Zell and all voted aye.

Karin Horner, Town Clerk