

DRAFT

**A Town Board Meeting was held
October 17, 2023 @ 7:00 PM
at the Town Hall**

Presiding: Supervisor McKnight

Attending: Councilmember Boms, Councilmember Humphries, Councilmember Simpson (Councilmember Martin absent)

Also present: Cassandra Britton - Town Attorney, Highway Superintendent Shultis, members of the public

Meeting called to order at 7:00 by Supervisor McKnight

1. Public Comment –

- ✓ Tobe Carey – thanked the board for Greenway resolution and procurement policy changes
- ✓ Joseph Zeitler – FOIL requests, invoicing by planning board questioned
- ✓ Christian Moller – Orchard St. drainage issue
- ✓ Nanine Funicello – Orchard St. drainage
- ✓ John Perry – draft budget questions
- ✓ Winnie Sukolowski – speed bump status on Joys Lane

Motion to close public comment offered by supervisor McKnight, Seconded by Councilmember Humphries. *All in Favor*

2. Drainage Presentation by Dennis Larios, Town Engineer -

- ✓ Update on drainage issues on Hillside Dr., Orchard St., Brittney Dr., Wildwood Dr.
- ✓ Working on accessing properties, making assessments, and developing strategies for handling run off.
- ✓ Formal bid for Wildwood is going out soon

3. Department Reports

- ✓ Highway Superintendent reported that paving Cedar St. is completed, working on Stone Rd, Park Lane and various drainage and culvert issues
- ✓ Supervisor McKnight presented financials and confirmed that the town is in good financial shape, read a letter submitted by the Town Assessor (posted at tinyurl.com/m6r6aezu)
- ✓ Supervisor requested input from the Town Board on the draft budget for 2024

Motion to accept Supervisor's report offered by Supervisor McKnight, Seconded by Councilmember Simpson. *All in Favor*

Motion to approve the 10/3 Minutes offered by supervisor McKnight, Seconded by Councilmember Simpson. *All in Favor*

4. RESOLUTIONS -

Resolution No. 2023-69

**Justice Court Audit 3rd Three Months –
July, August, September 2023**

Moved by Deputy Supervisor McKnight

Seconded by Councilmember Martin

WHEREAS, the Town of Hurley Justice Court has submitted its Audit and Control Records to the Office of the State Comptroller and has certified those records to the Town Supervisor for the past Three (3) months July through September, 2023. The Hurley Justice has submitted its closed case log for Audit to the Hurley Town Board on October 17th, 2023, all records are available on scheduled court hours on 24-hour notice to the Court, for any Hurley Board Member to review.

THEREFORE, LET IT BE RESOLVED, to accept Records as Presented.

	<u>AYE</u>	<u>NAY</u>
Melinda McKnight, Supervisor	X	
Peter Humphries, Deputy Supervisor	X	
Michael Boms, Councilmember	X	
Jana Martin, Councilmember	absent	
Gregory Simpson, Councilmember	X	

Resolution No. 2023-70

To Continue Internship

Moved by Supervisor McKnight

Seconded by Councilmember Simpson

WHEREAS the Supervisor's Office provides a valuable opportunity for local students to gain experience and build their resume within local government; and

WHEREAS the Town is need of support for its existing employees with day-to-day tasks; and

WHEREAS Molly Tighe was interviewed and chosen for employment beginning in July;

WHEREAS the length of her initial employment has ended;

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Hurley, to continue Molly Tighe's employment to perform the duties of intern in the Town Hall for a maximum of 20 hours per week at a rate of \$14.20 per hour from fund line 1620.1.

	<u>AYE</u>	<u>NAY</u>
Melinda McKnight, Supervisor	X	
Peter Humphries, Deputy Supervisor	X	
Michael Boms, Councilmember	X	
Jana Martin, Councilmember	absent	
Gregory Simpson, Councilmember	X	

Resolution No. 2023-71

Moved by Councilmember Boms

Adopt Update Procurement Local Law

Seconded by Councilmember Humphries

WHEREAS, on October 3, 2023, the Town Board adopted Local Law 4 of 2023, which updated the Town's procurement procedures and authorized the adoption of the procurement policy by resolution of the Town Board; and

WHEREAS, a copy of the draft procurement policy has been reviewed by the Town Board and is on file with the Town Clerk ("Procurement Policy"); and

WHEREAS, the adoption of the Procurement Policy is a Type II action under the State Environmental Quality Review Act ("SEQRA") pursuant to 6 NYCRR 617. 5(c)(3), as a routine administrative action which has no significant impact on the environment.

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Hurley, that Procurement Policy, is hereby adopted and the Town Clerk is directed to amend the Procurement Policy to indicate it was adopted on this date.

	<u>AYE</u>	<u>NAY</u>
Melinda McKnight, Supervisor	X	
Peter Humphries, Deputy Supervisor	X	
Michael Boms, Councilmember	X	
Jana Martin, Councilmember	absent	
Gregory Simpson, Councilmember	X	

Resolution No. 2023-72

Moved by Supervisor McKnight

Hire Court Security Officers

Seconded by Councilmember Boms

Whereas the Insurance Company has instructed the Town of Hurley that a trained, certified Court Security Officer must be in place when Justice Court is in Session; and

Whereas the safety of both the Court staff and citizens is of utmost importance; and

WHEREAS the Town of Hurley has created positions of Part Time Court Security Officers through Ulster County Civil Service; and

WHEREAS Ulster County Department of Civil Service has verified that a Part Time Court Security Officer working 20 hours or less each week is considered non-competitive and is eligible for hire now; and,

WHEREAS the current court security is unavailable for all of the days the Justice Court requires a Court Security Officer; and,

WHEREAS Mark Grimes and Doug Hoyt were interviewed for the position of Part Time Court Security Officer by the Justice Court; and

WHEREAS the Town has passed a resolution to hire certified Court Security Personnel to \$25.00/hour and set a minimum number of hours to three (3) hours per session which is in alignment with other municipalities,

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Hurley, to hire Mark Grimes and Doug Hoyt to perform the duties of Court Security Officer for a maximum of 20 hours per week at a rate of \$25.00 per hour.

	<u>AYE</u>	<u>NAY</u>
Melinda McKnight, Supervisor	X	
Peter Humphries, Deputy Supervisor	X	
Michael Boms, Councilmember	X	
Jana Martin, Councilmember	absent	
Gregory Simpson, Councilmember	X	

Resolution No. 2023-73

Moved by Supervisor McKnight

For Halloween Curfew

Seconded by Councilmember Boms

BE IT RESOLVED, to set the Halloween curfew for October 31, 2023 at 8:00 PM for children age sixteen and under without an adult.

	<u>AYE</u>	<u>NAY</u>
Melinda McKnight, Supervisor	X	
Peter Humphries, Deputy Supervisor	X	
Michael Boms, Councilmember	X	
Jana Martin, Councilmember	absent	
Gregory Simpson, Councilmember	X	

Resolution No. 2023-75

**Authorize Supervisor and Superintendent
Signatures on Highway Intermunicipal Agreement**

Moved by Supervisor McKnight

Seconded by Councilmember Simpson

WHEREAS, the Town of Hurley has determined that entering into an Intermunicipal Agreement with the County of Ulster with respect to shared use of certain highway, non-highway, specialty equipment, and skilled personnel, in substantially the form on file with the Town Clerk (“Intermunicipal Agreement”), is in the best interests of the Town; and

WHEREAS, the proposed action constitutes a Type II action which will not have an adverse effect on the environment; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Hurley, does hereby authorize (by the favorable vote of not less than a majority of all of the members of the Board) as follows:

1. The Supervisor of the Town of Hurley and the Town of Hurley Highway Superintendent are hereby authorized and directed to execute the Intermunicipal Agreement between the Town of Hurley, and the County of Ulster, in substantially the form on file with the Town Clerk, with such changes as shall be approved by the Supervisor and the Attorney for the Town and which do not affect the substance thereof.
2. The Supervisor of the Town of Hurley, the Town Clerk, and its officers, employees and agents are hereby authorized and directed for, and in the name and on behalf of the Town of Hurley, to do all acts and things required or provided by the provisions of the Intermunicipal Agreement.
3. This resolution shall take effect immediately.

	<u>AYE</u>	<u>NAY</u>
Melinda McKnight, Supervisor	X	
Peter Humphries, Deputy Supervisor	X	
Michael Boms, Councilmember	X	
Jana Martin, Councilmember	absent	
Gregory Simpson, Councilmember	X	

Resolution No. 2023-76

Moved by Supervisor McKnight

**Authorizing Cannabis Growers Showcase
Seconded by Councilmember Boms**

WHEREAS, Night Owl Farm, LLC proposes to participate in a Cannabis Growers Showcase (the “Showcase”) at 1360 NY-28, West Hurley on Saturdays and Sundays from November 3, 2023 through December 31, 2023 at 10 am – 8 pm, and

WHEREAS, approval from the Town is a prerequisite to participation in the Showcase; and
NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Hurley, hereby authorizes the Town Supervisor to execute a letter to the office of Cannabis Management indicating its support of the Showcase and any necessary corresponding documentation as needed to carry out the aims of the letter.

	<u>AYE</u>	<u>NAY</u>
Melinda McKnight, Supervisor	X	
Peter Humphries, Deputy Supervisor	X	
Michael Boms, Councilmember	X	
Jana Martin, Councilmember	absent	
Gregory Simpson, Councilmember	X	

Motion to adjourn offered by Supervisor McKnight, Seconded by Councilmember Simpson
All in Favor

Resolution No. 2023-74	Award Bid to Greenway
Moved by Supervisor McKnight	Seconded by Councilmember Simpson

WHEREAS, the Town of Hurley is a New York State-designated Climate Smart Community and is committed to preserving and protecting our natural environment; and

WHEREAS, the Town and its residents produce a large amount of solid waste, much of which is organic waste, which is a leading source of greenhouse gas and is one of the heaviest and costliest forms of solid waste to dispose of; and

WHEREAS, the Town of Hurley issued Request for Qualifications (“RFQ”) dated July 7 2023, inviting interested respondents to submit proposals for a “Zero Waste Solid Waste Management System” (“ZWS”) during said period; and

WHEREAS, draft RFQ copies were made available to interested parties in the Hudson Valley region prior to its formal release; and

WHEREAS, there was a 60-day comment period following the distribution of the draft RFQ but no comments were during this period and no substantive adjustments were made to the RFQ; and,

WHEREAS, the final RFQ was released on July 7, 2023 and made available to all interested

parties that requested copies of the RFQ; and

WHEREAS, in accordance with the provisions of Section 120-w of the General Municipal Law, the draft and final RFQs were advertised state-wide and locally, as follows: New York State Register, New York Environmental Notice Bulletin, Daily Freeman, Hurley Public Library, West Hurley Public Library, and on the Town's Website; and

WHEREAS, the Town of Hurley only received a single proposal from Greenway Environmental Services of 205 Hurds Road, Clintondale, New York, 12515 in response to the RFQ; and

WHEREAS, a form of agreement for services with Greenway Environmental Services ("Contractor") has been prepared and presented to this Board, a copy of which is on file with the Town Clerk (the "Agreement"); and

WHEREAS, it would be in the best interests of the Town to engage the Contractor and proceed with the Agreement.

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Hurley, as follows:

1. The Town Supervisor is hereby authorized and directed to execute the Agreement in substantially the form on file with the Town Clerk, with such changes as shall be approved by such officer and which do not affect the substance thereof.
2. The Town Supervisor, the Town Clerk, and the Town's other officers, employees and agents are hereby authorized and directed for, and in the name and on behalf of the Town, to do all acts and things required or provided by the provisions of the Agreement.
3. This resolution shall take effect immediately.

	<u>AYE</u>	<u>NAY</u>
Melinda McKnight, Supervisor	X	
Peter Humphries, Deputy Supervisor	X	
Michael Boms, Councilmember	X	
Jana Martin, Councilmember	absent	
Gregory Simpson, Councilmember	X	

5. Other Business –

- ✓ Highway Superintendent to get estimates for speed bumps for Joys Lane as well as speed-bump-ahead signage
- ✓ Town Attorney Britton explained some of the steps and requirements entailed in the Greenway-Zero Waste project at the Transfer Station
- ✓ Supervisor McKnight asked if the Board Members had any comments regarding the draft budget. Public Hearing on the budget is set for October 24th at 6:00 pm

Respectfully submitted,

Annie Reed
Hurley Town Clerk

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