

The 2021 Organizational Meeting of the
Town of Hurley was convened at 6:00PM
on January 4 , 2021 at the Town Hall

Presiding: Supervisor John Perry

Town Board members present: Councilwoman Zell, Councilman Humphries,
Councilwoman McKnight and Councilman Boms by zoom

RESOLUTION #2021- 1:

Offered by Councilwoman McKnight

OFFICIAL NEWSPAPER

Seconded by Councilman Humphries

RESOLVED that the Daily Freeman be designated the Official Newspaper for the Town
of Hurley for 2021

Councilwoman McKnight opposed and all voted aye

RESOLUTION # 2021-2:

Offered by Councilman Humphries

DESIGNATION OF DEPOSITORIES

Seconded by Councilman Boms

RESOLVED that the Town Board of the Town of Hurley, pursuant to Section 64 of the
Town Law, does hereby designate Bank of Greene County, 2 Miron Lane Kingston and as
the depositories for the funds of the Supervisor and the Town Clerk/Tax Collector for 2021.

All Voted Aye

RESOLUTION #2021-3:

Offered by Supervisor Perry

HIRING OF ATTORNEY

Seconded by Councilwoman Zell

RESOLVED to hire Matthew Jankowski as general legal consultant of the Town Board
for 2021.

All Voted Aye

RESOLUTION #2021-4:

Offered by Councilwoman Zell

**APPOINTMENT OF MUNICIPAL CODE OFFICER
(BI II & MS4 OFFICER)**

Seconded by Supervisor Perry

RESOLVED to appoint Glenn Hoffstatter as Municipal Code Officer (BI II & MS4 Officer)
for 2021.

All Voted Aye

RESOLUTION #2021-5:

Offered by Supervisor Perry

STIPEND FOR MUNICIPAL CODE OFFICE

Seconded by Councilwom Zell

BE IT RESOLVED to pay Code Enforcement Officer, Glenn Hoffstatter, a stipend of
\$1500.00, in equal installments for added duties of reporting and committee assignments
for the year of 2021.

Councilwoman McKnight abstained and All Voted Aye

RESOLUTION #2021-6:

Offered by Councilman Humphries

Appointment of Leachate Monitors

Seconded by Councilwoman McKnight

BE IT RESOLVED to appoint Javier Perez inspectors of the leachate and recording of the data for the year 2021.

All Voted Aye

RESOLUTION #2021-7: APPOINTMENT OF BOOKKEEPER AND ACCOUNTANT

Offered by Supervisor Perry

Seconded by Councilman McKnight

RESOLVED to appoint Sickler, Torchia, Allen & Churchill as bookkeeper and accountant for the year 2021.

All Voted Aye

RESOLUTION #2021-8:

APPOINTMENT OF RECREATION SECRETARY

Offered by Councilwoman Zell

Offered by Supervisor Perry

RESOLVED to appoint Shirley Paley as Recreation Secretary for year 2021

All Voted Aye

RESOLUTION #2021-9:

APPOINTMENT OF HISTORIAN FOR HURLEY

Offered by McKnight

Seconded by Councilwoman Zell

RESOLVED to appoint James Decker as Historian for the year 2021.

All Voted Aye

RESOLUTION #2021-10:

APPOINTMENT OF SPCA FOR ANIMAL CONTROL

Offered by Councilman Humphries

Seconded by Councilman Boms

RESOLVED to appoint SPCA and as Dog Control Officer for the year 2021.

All Voted Aye

RESOLUTION #2021 11:

APPOINTMENT OF ASSESSOR

Offered by Supervisor Perry

Seconded by Councilwoman Zell

RESOLVED to appoint Brittney Balfe as Single Appointed Assessor for the year 2021.

All Voted Aye

RESOLUTION #2021-12:

APPOINTMENT OF TOWN ENGINEER

Offered by Councilwoman Zell

Seconded by Councilman Boms

RESOLVED to appoint the company of Brinnier and Larios and Peak Engineers as Town Engineers for the year 2021.

Councilwoman Zell Abstained and All Voted Aye

RESOLUTION #2021-13:

APPOINTMENT OF Maintenance Worker

Offered by Councilwoman McKnight

Seconded by Supervisor Perry

BE IT RESOLVED to appoint Charles O'Keefe as the town's maintenance worker for the year 2021

All Voted Aye

RESOLUTION #2021-14: APPOINTMENT OF TRANSFER STATION MANAGER

Offered by Councilman Humphries

Seconded by Councilman Boms

RESOLVED to appoint Javier Perez as Transfer Station Operator for the year 2021.

All Voted Aye

RESOLUTION #2021-15:

APPOINTMENT OF TRANSFER STATION

ATTENDANTS

Offered by Supervisor Perry

Seconded by Councilman Humphries

RESOLVED to appoint Javier Perez Jr., Daniel Perez, Josue Zafra, and Gabriel Perez as the Transfer Station Attendants for the year 2021.

All Voted Aye

RESOLUTION #2021-16: APPOINTMENT OF DEPUTY TOWN CLERK

Offered by Councilwoman Zell

Seconded by Supervisor Perry

RESOLVED to appoint Doreen Meyer, Deputy Town Clerk #1, Charlene Roy-Cornelison, Deputy Town Clerk #2 for the year 2021.

All Voted Aye

RESOLUTION #2021-17: APPOINTMENT OF REGISTRAR OF VITAL STATISTICS & DEPUTY

Offered by Councilwoman McKnight

Seconded by Councilwoman Zell

RESOLVED to appoint Judy Mayhon Registrar of Vital Statistics and Doreen Meyer Deputy Registrar of Vital Statistics for the year 2021

All Voted Aye

RESOLUTION #2021-18: APPOINTMENT OF RECORDS MANAGEMENT OFFICER

Offered by Councilman Humphries

Seconded by Councilman Boms

RESOLVED that Judy Mayhon be appointed Records Management Officer for the year 2021.

All Voted Aye

RESOLUTION #2021-19:

Appointment Fixed Assets Officer

Offered by Supervisor Perry

Seconded by Councilwoman Zell

BE IT RESOLVED to appoint Judy Mayhon the Fixed Assets Officer for the year 2021.

All Voted Aye

RESOLUTION #2021-20:

ANNUAL SALARIES FOR THE YEAR 2019

Offered by Supervisor Perry

Seconded by Councilwoman Zell

Supervisor John Perry	\$28,000.00
Councilman Michael Boms	\$ 5,700.00
Councilwoman Barbara Zell	\$ 5,700.00
Councilman Peter Humphries	\$ 5,700.00
Councilman Melinda McKnight	\$ 5,700.00
Town Clerk/Tax Collector, Judy Mayhon	\$46,534.00
Town Justice, John E. Parker	\$18,889.00
Town Justice, Michael Jordan	\$18,889.00
Assessor/Chairman Brittany Balfe	\$45,462.42
Highway Superintendent, Michael Shultis	\$52,132..00
Municipal Code Officer/BII & MS4 Officer, Glenn Hoffstatter	\$57,368.88
Financial Officer, John Perry	\$5,000.00
Bookkeeper/Accountant/Payroll Torchia, Allen, Sickler & Churchill	\$4,275./month
Transfer Station Operator, Javier Perez Sr.	\$20.40/ hour
Transfer Station Attendant, Daniel Perez	\$17.85/hour
Transfer Station Attendant, Javier Perez Jr.	\$15.30/hour
Transfer Station Attendants, Gabriel Perez	\$15.30/hour
Transfer Station Attendant, Josue Zafra	\$15.30hour
Fixed Assets Officer Judy Mayhon	\$250.00/year
Town Historian, James Decker	\$129.16 month
General Legal Consultant, Matthew Jankowski	\$12,000/year
Court Traffic Prosecutor Matt Jankowski	\$150.00 hour
Court Traffic Prosecutor Dana Blackmon	\$150.00 hour

Town Planner, Nelson, Pope and Voorhis, LLC
 Partner (Bonnie Franson, Max Stach) \$145./hour
 Principal Partner(Valerie Monastra) \$140./hr
 Principal Environmental Planner (Adriana Beltrani) \$115./ hr.
 Planner \$90./hr
 Administrative assistant \$75./hour

All Voted Aye

RESOLUTION #2021-21: HOURLY RATE FOR CLERICAL PERSONNEL

Offered by Councilwoman Mcknight

Seconded by Supervisor Perry

Deputy Clerk #1 Doreen Meyer	\$14.19/hour
Deputy Clerk #2 Charleen Roy-Cornelison	\$12.50/hour
Clerk to Justice #1 Erma Moore	\$16.72hour
Clerk to Justice #2 Jennifer Wolfe	\$14.35/hour
Court Security Officer (pt) Oliver Potter	\$14.87hour
Alternate Court Security Officer Myles Schillinger	\$14.87hour
Assessment Field Worker Dawn Wiacek	\$14.66hour
Assessor's Aide #1 Monica Koch	\$14.66hour
Assessor Aide #1 Charleen Roy-Cornelison (8h wk)	\$12.50 hour
Secretary to the Zoning Board Doris Alden	\$15.13 hour
Secretary to the Planning Board Lisa Mance	\$15.13/hour
Secretary to the Supervisor Joanne Hoban	\$15.64/hour
Recreation Secretary (pt) Shirley Paley	\$12.75/hour
All other Clerical Secretaries	\$12.50/hour
Park Custodian: Richard Comerford	

\$120/week (in season)

\$ 60/week (off season)

Maintenance Worker –Charles O'Keefe	\$15.00/hour
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Fire Inspector- Part time	\$22.50 per hour
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\$75. per inspection as trainer

\$50. per inspection (self)

Contractual Snow Plowers

Pick up with 7' - 8' plow = \$ 45/hour

1 ton with 9' plow = \$ 50/hour

Any vehicle with sander = +\$12/hour

All Voted Aye

RESOLUTION #2021-22: DELEGATES TO THE ASSOCIATION OF TOWNS MEETING

Offered by Councilman Humphries

Seconded by Councilwoman McKnight

RESOLVED that John Perry be appointed Delegate to the Association of Towns Meeting, and Barbara Zell be the alternate Delegate for the year 2021.

All Voted Aye

RESOLUTION #2021-23: **TO SET HIGHWAY EMPLOYEES RATES**
Offered by Supervisor Perry Seconded by Councilwoman Zell

RESOLVED that highway employees be paid at a rate agreed upon with UPSEU (United Public Service Employees Union)

All Voted Aye

RESOLUTION #2021-24:	MILEAGE RATE
Offered by Supervisor Perry	Seconded by Councilman Boms

RESOLVED that the mileage rate be adjusted based on Federal rate as of 2021.

All Voted Aye

RESOLUTION #2021-25: MONTHLY CONTRACTUAL EXPENSES

Offered by Councilwoman McKnight

Seconded by Councilman Boms

RESOLVED that monthly expense vouchers be submitted for auditing at the Town Clerks office by 2:00PM on the Friday before the monthly Agenda meeting and that monthly expenses must be paid the following month from time incurred.

All Voted Aye

RESOLUTION #2021-26: TOWN BOARD MEETING LOCATIONS & DATES

Offered by Councilman Humphries

Seconded by Councilwoman Zell

Whereas the Town of Hurley has purchased a Town Hall for the purpose of conducting Town business and that all records and equipment is stored at the Hurley Town Hall. Now therefore be it resolved that all Agenda and Town Hall meetings will be held at the Hurley Town Hall unless changed by Town Resolution.

RESOLVED that the Town Board meetings start at 7:00 pm. at the Hurley Town Hall, Jan. 25 , Feb. 22 , Mar. 22., Apr. 26 , May 24, June 28 , July 22 Aug.23 , Sept 27. Oct 25. , Nov. 22 and Dec. 27

BE IT FURTHER RESOLVED that the monthly Workshop Agenda Meetings will be held at the Hurley Town Hall at 7 PM; Jan.19 , Feb.16 Mar.15 , Apr.19 May 17, June 21, July 19 Aug. 16, Sept. 20, Oct.18, Nov 15 .and Dec. 20.

BE IT FURTHER RESOLVED that the Annual Audit Meeting be held Dec. 28 2021 at 7:00 p.m. at the Town Hall offices.

All Voted Aye

RESOLUTION #2021-27: RECYCLING CENTER HOURS AND RATES

Offered by Supervisor Perry

Seconded by Councilman Boms

RESOLVED that the Recycling Center be open on Monday, Tuesday, Friday & Saturday, and charge \$.015 cents per pound to the nearest .025cents .

All Voted Aye

RESOLUTION #2021-28: TOWN BOARD MINUTES SHOULD BE SENT TO FOLLOWING:

Offered by Councilwoman Zell

Seconded by Councilman Boms

RESOLVED that the Town Clerk send copies of the Town Board minutes to the following: Town Board Members, Attorney, Zoning Board, Planning Board, Youth Recreation Commission, Highway Superintendent, Zoning/Code Enforcement Officer, Ethics Committee, Bookkeeping, both Town Justices, Assessor, Chairman of the Recycling Committee, Conservation Advisory Committee, Historic Preservation Advisory Committee, Transfer Station Manager and Historian and post on the Town web site as soon as possible after the each meeting.

All Voted Aye

RESOLUTION #2021-29:

CLAIMS, BILLS, VOUCHERS ETC.

Offered by Councilwoman McKnight

Seconded by Councilwoman Zell

RESOLVED that all claims, bills, vouchers etc. must be submitted to the Town Clerk on the Friday before each monthly Agenda Meeting for review by the Town Board. All Claims or Vouchers must be accompanied with purchase bills or receipts of purchased items and also signed and dated by Department Heads where applicable.

All Voted Aye

Offered by Councilman Humphries Seconded by Supervisor Perry

All Voted Aye

Offered by Supervisor Perry Seconded by Councilman Boms

All Voted Aye

Offered by Councilwoman Zell

Mitch Cohen (chair)	12/31/2025
Ray Palmer (vice chair)	12/31/2024
Karl Brueckner	12/31/2026
Diana Cline	12/31/2023
Wayne Rice	12/31/2022
Tony Bonavist	12/31/2027
Peter McKnight	12/31/2021

Josh Vogt (chair)	12/31/2025
Arthur Bowen	12/31/2027
Abby Gross	12/31/2021
Len Waters	12/31/2022
Orin Shands	12/31/2023
Jana Martin	12/31/2024
Alex Marra	12/31/2026

ASSESSMENT BOARD OF REVIEW AND THEIR TERMS EXPIRATION DATE

Grievance Day - \$100 per year
Deliberation - \$100 per year
Secretary - \$25.00
School - \$25.00

Wendy Williams	9/30/2021
Michael DiBattista	9/30/2022
Douglas Eighmey	9/30/2023
Leslie Rice	9/30/2024

YOUTH RECREATION BOARD AND THEIR TERMS EXPIRATION DATE

Shirley Paley (Secretary)	12/31/2024
Mary Sayut	12/31/2021
Diana Cline (Chair)	12/31/2023
Elizabeth Utterman	12/31/2022

CONSERVATION ADVISORY COMMITTEE AND THEIR EXPIRATION DATES

Joan Paccione, Chair	12/31/2024
Kristen Schara	12/31/2026
David Yozzo	12/31/2021
Andrew Shapiro	12/31/2022
Ralph Durham	12/31/2025
Nancy Johnson	12/31/2023

PRESERVATION COMMISSION AND THEIR EXPIRATION DATE

Jim Decker	12/31/2022
Frank Dunn (Chair)	12/31/2023
John Krennek	12/31/2025
Scott Davis	12/31/2024
Tecia Poulas	12/31/2021

ETHICS COMMITTEE

Glenn Decker	12/31/2022
Wendy Hennessy	12/31/2022
Peter McKnight	12/31/2023
Judy Alexander	12/31/2021
Michael Di Battista	12/31/2023
Annie Reed (Alt)	

All Voted Aye

RESOLUTION #2021-33:

Offered by Councilwoman McKnight

HOLIDAY OFFICE CLOSINGS

Seconded by Councilman Boms

BE IT RESOLVED to close for town holidays on

1. New Year’s Day
2. Martin Luther King Day
3. Presidents’ Day
4. Memorial Day
5. Independence Day

6. Labor Day
7. Columbus Day/Indigenous People
8. Veterans' Day
9. Thanksgiving Day
10. Christmas Eve (12pm-5pm)
11. Christmas Day
12. New Year's Eve (12pm-5pm)

All Voted Aye

RESOLUTION #2021-34:

PAYMENT OF CLAIMS PRIOR TO AUDIT

Offered by Councilman Humphries

Seconded by Councilman Boms

BE IT RESOLVED to authorize the payment of claims prior to audit for the following: public utility services (such as electric, gas, telephone, cell phone) postage, freight, express charges, health and dental insurance, and payroll related expenses.

All Voted Aye

RESOLUTION #2021-36:

INVESTMENT POLICY

Offered by Council Humphries

Seconded by Councilwoman Zell

BE IT RESOLVED TO re-adopt Resolution #108, dated August 19, 1996 which approves the Town of Hurley Investment Policy.

All Voted Aye

RESOLUTION #2021-37:

SET PROCUREMENT POLICY

Offered by Councilwoman Zell

Seconded by Supervisor Perry

BE IT RESOLVED that the procurement and investment policies for the Town of Hurley as described in the January 3, 2013 resolution of the Town Board shall remain in effect but with the revisions authorized by the New York State Comptroller that exempt from the bidding process:

- Purchase contracts involving expenditures of \$20,000 or less
- Contracts for public work involving expenditures of \$35,000 or less, and
- Professional services and other procurement's not required by law to be competitively bid.

All Voted Aye

RESOLUTION #2021-38:

HIRE PLANNING CONSULTANT FOR 2021

Offered by Councilwoman McKnight

Seconded by Councilman Humphries

RESOLVED to hire Nelson, Pope, and Voorhis as the Planning Board Consultant for the year 2021.

All Voted Aye

RESOLUTION #2021-39:

**STIPEND FOR DEPUTY
HIGHWAY SUPERINTENDENT**

Offered by Council Humphries

Seconded by Supervisor Perry

Resolved to pay Deputy Highway Superintendent a yearly stipend of \$1000. to be paid in equal installments for the year 2021.

All Voted Aye

RESOLUTION #2021-40:

Waive Hawker Permit Fee for Non-profit

Offered by Supervisor Perry

Seconded by Councilwoman Zell

WHEREAS the Town of Hurley Local Law #3 of 1997 Chapter 143-1 issuing Hawkers permits for a fee of \$ 75. per week; and

Councilwoman:
Barbara Zell
237 Thomas Street
Hurley, NY 12443

Highway Superintendent
Michael Shultis
1 Shultis Lane
Hurley, NY 12443

ALL VOTED AYE

Motion to adjourn was made by Councilwoman Zell and seconded by Councilman
