

The 2016 Organizational Meeting of the
Town of Hurley was convened at 6:00PM
on January 4, 2016 at the Town Hall

Presiding: Supervisor Gary S. Bellows

Town Board members present: Councilman Dittus III, Councilwoman Janet Briggs,
Councilwoman Barbara Zell 2 members of the public.

RESOLUTION #2016-1:

Offered by Supervisor Bellows

OFFICIAL NEWSPAPER

Seconded by Councilwoman Zell

RESOLVED that the Daily Freeman be designated the Official Newspaper for the Town of Hurley for 2016.

RESOLUTION # 2016-2

Offered by Councilwoman Zell

Councilwoman Briggs opposed and all Voted Aye

DESIGNATION OF DEPOSITORIES

Seconded by Councilman Dittus

RESOLVED that the Town Board of the Town of Hurley, pursuant to Section 64 of the Town Law, does hereby designate Key Bank of Wall Street, Kingston and Bank of America as the depositories for the funds of the Supervisor and the Town Clerk/Tax Collector for 2016.

All Voted Aye

RESOLUTION #2016-3:

Offered by Councilman Dittus

HIRING OF ATTORNEY

Seconded by Councilwoman Briggs

RESOLVED to hire John J. Darwak as general legal consultant of the Town Board for 2016.

All Voted Aye

RESOLUTION #2016-4:

**APPOINTMENT OF MUNICIPAL CODE OFFICER
(BI II & MS4 OFFICER)**

Offered by Councilwoman Briggs

Seconded by Supervisor Bellows

RESOLVED to appoint Glenn Hoffstatter as Municipal Code Officer (BI II & MS4 Officer) for 2016.

All Voted

RESOLUTION #2016-5: APPOINTMENT OF BOOKKEEPER AND ACCOUNTANT

Offered by Supervisor Bellows

Seconded by Councilwoman Zell

RESOLVED to appoint Sickler, Torchia, Allen & Churchill as bookkeeper and accountant for the year 2016.

All Voted Aye

RESOLUTION #2016-6:

Offered by Councilwoman Zell

APPOINTMENT OF RECREATION SECRETARY

Offered by Councilman Dittus

RESOLVED to appoint Shirley Paley as Recreation Secretary for year 2016.

All Voted Aye

RESOLUTION #2016-7:

Offered by Councilman Dittus

APPOINTMENT OF HISTORIAN FOR HURLEY

Seconded by Councilwoman Briggs

RESOLVED to appoint Doreen Lyke as Historian for the year 2016.

All Voted Aye

RESOLUTION #2016-8 APPOINTMENT OF DOG CONTROL OFFICER
Offered by Councilwoman Briggs Seconded by Supervisor Bellows

RESOLVED to appoint Elaine Grimsey as Dog Control Officer until 3/31/2016.
All Voted Aye

RESOLUTION #2016-9: APPOINTMENT OF ASSESSOR
Offered by Supervisor Bellows Seconded by Councilwoman Zell

RESOLVED to appoint Kathy Steinhilber as Single Appointed Assessor for the year 2016.
All Voted Aye

RESOLUTION #2016-10: APPOINTMENT OF TOWN ENGINEER
Offered by Councilwoman Zell Seconded by Councilman Dittus

RESOLVED to appoint the company of Brinnier and Larios as Town Engineers for the year 2016.
Councilwoman Zell abstained and All Voted Aye

RESOLUTION #2016-11 APPOINTMENT OF TRANSFER STATION MANAGER
Offered by Councilman Dittus Seconded by Councilwoman Briggs

RESOLVED to appoint Robert Mathisen as Transfer Station Operator for the year 2016.
All Voted Aye

RESOLUTION #2016-12: APPOINTMENT OF TRANSFER STATION ATTENDANTS
Offered by Councilwoman Briggs Seconded by Supervisor Bellows

RESOLVED to appoint Robert Harper, Francis Fisher, and Spencer Shapiro as the Transfer Station Attendants for the year 2016.
All Voted Aye

RESOLUTION #2016-13: APPOINTMENT OF DEPUTY TOWN CLERK
Offered by Supervisor Bellows Seconded by Councilwoman Zell

RESOLVED to appoint Doreen Meyer, Deputy Town Clerk #1, Deborah Decker, Deputy Town Clerk #2 for the year 2016.
All Voted Aye

RESOLUTION #2016-14: APPOINTMENT OF REGISTRAR OF VITAL STATISTICS & DEPUTY
Offered by Councilwoman Zell Seconded by Councilman Dittus

RESOLVED to appoint Judy Mayhon Registrar of Vital Statistics and Doreen Meyer Deputy Registrar of Vital Statistics for the year 2016.
All Voted Aye

RESOLUTION #2016-15: APPOINTMENT OF RECORDS MANAGEMENT OFFICER
Offered by Councilman Dittus Seconded by Councilwoman Briggs

RESOLVED that Judy Mayhon be appointed Records Management Officer for the year 2016.
All Voted Aye

RESOLUTION #2016-16
Offered by Councilwoman Briggs

Appointment Fixed Assets Officer
Seconded by Supervisor Bellows

BE IT RESOLVED to appoint Judy Mayhon the Fixed Assets Officer for the year 2016.

All Voted Aye

RESOLUTION #2016-17: ANNUAL SALARIES FOR THE YEAR 2016
Offered by Supervisor Bellows Seconded by Councilwoman Zell

Supervisor Gary S. Bellows	\$28,000.00
Councilwoman Janet Briggs	\$ 5,700.00
Councilwoman Barbara Zell	\$ 5,700.00
Councilman John Gill	\$ 5,700.00
Councilman John Dittus III	\$ 5,700.00
Town Clerk/Tax Collector, Judy Mayhon	\$42,975.00
Town Justice, John Parker	\$17,450.00
Town Justice, Michael Jordan	\$17,450.00
Assessor/Chairman Kathleen Steinhilber	\$44,170.00
Highway Superintendent, Clyde Russell	\$50,500.00
Municipal Code Officer/BII & MS4 Officer, Glenn Hoffstatter	\$51,950.00
Financial Officer, Gary S. Bellows	\$5,000.00
Bookkeeper/Accountant/Payroll Torchia, Allen, Sickler & Churchill	\$4,075/month
Transfer Station Operator, Robert Mathisen	\$15.00/ hour
Transfer Station Attendant, Spencer Shapiro	\$10.40/hour
Transfer Station Attendants, Francis Fisher	\$12.25/hour
Transfer Station Attendant, Robert Harper	\$10.20/hour
Dog Control Officer, Elaine Grimsey	\$315 a pay period
Fixed Assets Officer Judy Mayhon	\$250.00/yea
Town Historian, Doreen Lyke	\$1,500/year
General Legal Consultant, John J. Darwak	\$12,000/year
Town Planner, Alan Sorensen	\$135/hour.

All Voted Aye

RESOLUTION #2016-18: HOURLY RATE FOR CLERICAL PERSONNEL
Offered by Councilwoman Zell Seconded by Councilman Dittus

Deputy Clerk #1	\$11.90/hour
Deputy Clerk #2	\$11.90/hour
Deputy Clerk #3	\$11.25/hour
Clerk to Justice #1	\$13.50/hour
Clerk to Justice #2	\$13.25 /hour
Court Security Officer (pt)	\$13.50/hour
Clerk to the Municipal Code Officer #1 (pt)	\$13.25hour
Clerk to the Municipal Code Officer #2 (pt)	\$11.90/hour
Assessor's Aide #1	\$11.90/hour
Secretary to the Zoning Board	\$13.70/hour
Secretary to the Planning Board	\$13.40/hour
Secretary to the Supervisor	\$13.85/hour
Recreation Secretary (pt)	\$11.00/hour
All other Clerical Secretaries	\$10.50/hour
Park Custodian:	\$120/week (in season) \$ 60/week (off season)
Maintenance Worker –	\$15.00/hour
Camp Recreation Director(s)	\$1,700/4 wks
Camp Counselors - Sr. Counselors \$13.00/hour, Counselors \$8.00/hour plus \$.25 for returning counselors, Counselors for Training and Kindergarten Counselors \$10.00/hour plus \$1.00 for returning Counselors , New Hires \$8.00/hour.	

Contractual Snow Plowers

Pick up with 7' - 8' plow = \$ 45/hour
1 ton with 9' plow = \$ 50/hour
Any vehicle with sander = +\$12/hour

All Voted Aye

RESOLUTION #2016-19:

**DELEGATES TO THE ASSOCIATION OF TOWNS
MEETING**

Offered by Councilman Dittus

Seconded by Councilwoman Briggs

RESOLVED that John Dittus be appointed Delegate to the Association of Towns Meeting, and Janet Briggs be the alternate Delegate.

All Voted Aye

RESOLUTION #2016-20:

TO SET HIGHWAY EMPLOYEES RATES

Offered by Councilwoman Briggs

Seconded by Supervisor Bellows

RESOLVED that highway employees be paid at a rate agreed upon with UPSEU (United Public Service Employees Union)

All Voted Aye

RESOLUTION #2016-21:

MILEAGE RATE

Offered by Supervisor Bellows

Seconded by Councilwoman Zell

RESOLVED that the mileage rate be \$.45/mile for the year 2016.

All Voted Aye

RESOLUTION #2016-22:

MONTHLY CONTRACTUAL EXPENSES

Offered by Councilwoman Zell

Seconded by Councilman Dittus

RESOLVED that monthly expense vouchers be submitted for auditing at the Town Clerks office by 2:00PM on the Friday before the monthly Agenda meeting and that monthly expenses must be paid the following month from time incurred.

All Voted Aye

RESOLUTION #2016-23:

TOWN BOARD MEETING LOCATIONS & DATES

Offered by Councilman Dittus

Seconded by Councilwoman Briggs

Whereas the Town of Hurley has purchased a Town Hall for the purpose of conducting Town business and that all records and equipment is stored at the Hurley Town Hall. Now therefore be it resolved that all Agenda and Town Hall meetings will be held at the Hurley Town Hall unless changed by Town Resolution.

RESOLVED that the Town Board meetings start at 7:00 p.m. at the Hurley Town Hall, Jan. 25, Feb. 22, Mar. 28, Apr. 25, May 23, June 27, July 25, Aug. 23, Sept. 26, Oct. 24, Nov. 28 and Dec. 19.

BE IT FURTHER RESOLVED that the monthly Agenda Meetings will be held at the Hurley Town Hall at 6 PM; Jan. 19, Feb. 16 Mar. 21, Apr. 18, May 16, June 20, July 18, Aug. 11, Sept. 19, Oct. 17, Nov. 21 and Dec. 12.

BE IT FURTHER RESOLVED that the Annual Audit Meeting be held Dec. 29th at 6:00 p.m. at the Town Hall offices.

All Voted Aye

RESOLUTION #2016-24 :

RECYCLING CENTER HOURS AND RATES

Offered by Councilwoman Briggs

Seconded by Supervisor Bellows

All Voted Aye

Seconded by Councilwoman Zell

All Voted Aye

Seconded by Councilman Dittus

All Voted Aye

Seconded by Councilwoman Briggs

All Voted Aye

Seconded by Supervisor Bellows

All Voted Aye

Seconded by Councilwoman Zell

PLANNING BOARD MEMBERS AND THEIR TERMS EXPIRATION DATE

Andrew Zell	12/31/2018
Karl Brueckner (c)	12/31/2019
Diana Cline	12/31/2019
Douglas Whitaker	12/31/2020
Richard Giebelhaus	12/31/2020
Richard Gramzow	12/31/2016
Wayne Rice	12/31/2017

ZONING BOARD OF APPEALS MEMBERS AND THEIR TERMS EXPIRATION

Arthur Bowen	12/31/2020
Abby Gross	12/31/2021
	12/31/2019
Anne Kelly	12/31/2017
Matthew Jankowski (c)	12/31/2018
Len Waters	12/31/2016

ASSESSMENT BOARD OF REVIEW AND THEIR TERMS EXPIRATION DATE

Grievance Day - \$100 per year	
Deliberation - \$100 per year	
Secretary - \$25.00	
School - \$25.00	
Peter Weider	9/30/2016
Michael DiBattista	9/30/2017
Douglas Eighmey	9/30/2018
Leslie Rice	9/30/2019
Anthony Amato	9/30/2020

YOUTH RECREATION BOARD AND THEIR TERMS EXPIRATION DATE

Shirley Paley (Secretary)	12/31/2016
Caitlin Decker	12/31/2020
Mary Sayut	12/31/2017
Diana Cline (Chair)	12/31/2019-
John Perry	12/31/2018

CONSERVATION ADVISORY COMMITTEE AND THEIR EXPIRATION DATES

Joan Paccione, Chair	12/31/2017
Kristen Schara	12/31/2017
David Yozzo	12/31/2018
Harvey Monder	12/31/2018

PRESERVATION COMMISSION AND THEIR EXPIRATION DATE

Jim Decker	12/31/2019
Joe Diamond	12/31/2020
Iris Oseas	12/31/2016
Sam Scoggins (chair)	12/31/2017
Bob Brundage	12/31/2018

ETHICS COMMITTEE

Ernest Myer	12/31/2017
Richard Davis	12/30/2019
Gunther Horner	12/31/2017

All Voted Aye

RESOLUTION #2016-30

Offered by Councilwoman Zell

HOLIDAY OFFICE CLOSINGS

Seconded by Councilman Dittus

- RESOLVED to close for town holidays on
- 1. New Year’s Day
 - 2. Martin Luther King Day
 - 3. Presidents’ Day
 - 4. Memorial Day
 - 5. Independence Day
 - 6. Labor Day
 - 7. Columbus Day
 - 8. Veterans’ Day
 - 9. Thanksgiving Day
 - 10. Christmas Eve (12pm-5pm)
 - 11. Christmas Day
 - 12. New Year’s Eve (12pm-5pm)

All Voted Aye

RESOLUTION #2016-31:

Offered by Councilman Dittus

PAYMENT OF CLAIMS PRIOR TO AUDIT

Seconded by Councilwoman Briggs

BE IT RESOLVED to authorize the payment of claims prior to audit for the following: public utility services (such as electric, gas, telephone, cell phone) postage, freight, express charges, health and dental insurance, and payroll related expenses.

All Voted Aye

RESOLUTION #2016-32:

Offered by Councilwoman Briggs

TOWN OFFICIALS AND THEIR ADDRESSES

Seconded by Supervisor Bellows

<i>Supervisor:</i> Gary S. Bellows PO Box 13 Hurley, NY 12443	<i>Town Clerk/Tax Collector</i> Judy Mayhon 188 Old Route 209 Hurley, NY 12443	<i>Town Justice:</i> Michael Jordan PO Box 276 Hurley, NY 12443
<i>Town Justice:</i> John Parker 374 St. Rt. 28A Hurley, NY 12443	<i>Assessor:</i> Kathleen Steinhilber 688 Sawkill Road Kingston, NY 12401	<i>Councilwoman:</i> Janet Briggs 425 Morgan Hill Rd Hurley, NY 12443
<i>Councilman:</i> John Gill PO Box 225 Hurley, NY 12443	<i>Councilman:</i> John Dittus III 69 Tanglewood Road West Hurley, NY 12491	<i>Councilwoman:</i> Barbara Zell 237 Thomas Street Hurley, NY 12443
<i>Highway Superintendent</i> Clyde Russell 19 Fairview Avenue West Hurley, NY 12491		

All Voted Aye

RESOLUTION #2016-33:
Offered by Supervisor Bellows

INVESTMENT POLICY
Seconded by Councilwomen Zell

BE IT RESOLVED TO re-adopt Resolution #108, dated August 19, 1996 which approves the Town of Hurley Investment Policy.

All Voted Aye

RESOLUTION #2016-34:
Offered by Councilwoman Zell

SET PROCUREMENT POLICY
Seconded by Councilman Dittus

BE IT RESOLVED that the procurement and investment policies for the Town of Hurley as described in the January 3, 2013 resolution of the Town Board shall remain in effect but with the revisions authorized by the New York State Comptroller that exempt from the bidding process:

- Purchase contracts involving expenditures of \$20,000 or less
- Contracts for public work involving expenditures of \$35,000 or less, and
- Professional services and other procurements not required by law to be competitively bid.

All Voted Aye

RESOLUTION #2016-35:
Offered by Councilman Dittus

HIRE PLANNING CONSULTANT FOR 2016
Seconded by Councilwoman Briggs

RESOLVED to hire Alan Sorensen as the Planning Board Consultant for the year 2016.
All Voted Aye

RESOLUTION #2016-36
Offered by Councilwoman Briggs

SUPERVISOR'S APPOINTMENT OF DEPUTY
Seconded by Supervisor Bellows

RESOLVED to appoint Janet Briggs as Deputy Supervisor for the year 2016.

All Voted Aye

From the Board

Supervisor Bellows want to thank James Craven for his decades of work at the Transfer Station.

Motion to adjourn was made by Councilman Dittus and seconded by Councilwoman Zell

Judy Mayhon, Town Clerk