

The 2018 Organizational Meeting of the Town of Hurley was convened at 6:00PM on January 2 , 2018 at the Town Hall

Presiding: Supervisor John Perry

Town Board members present: Councilman Dittus, and Councilwoman Zell, Highway Superintendent and 4 members of the public.

RESOLUTION #2018- 1:
Offered by Supervisor Perry

OFFICIAL NEWSPAPER
Seconded by Councilwoman Zell

RESOLVED that the Daily Freeman be designated the Official Newspaper for the Town of Hurley for 2018.

All Voted Aye

RESOLUTION # 2018-2
Offered by Councilwoman Zell

DESIGNATION OF DEPOSITORIES
Seconded by Councilman Dittus

RESOLVED that the Town Board of the Town of Hurley, pursuant to Section 64 of the Town Law, does hereby designate Bank of Greene County, 2 Miron Lane Kingston and as the depositories for the funds of the Supervisor and the Town Clerk/Tax Collector for 2018.

All Voted Aye

RESOLUTION #2018-3:
Offered by Councilman Dittus

HIRING OF ATTORNEY
Seconded by Supervisor Perry

RESOLVED to hire Matthew Jankowski as general legal consultant of the Town Board for 2018.

All Voted Aye

RESOLUTION #2018-4:
Offered by Supervisor Perry

APPOINTMENT OF MUNICIPAL CODE OFFICER (BI II & MS4 OFFICER)
Seconded by Councilwoman Zell

RESOLVED to appoint Glenn Hoffstatter as Municipal Code Officer (BI II & MS4 Officer) for 2018.

All Voted Aye

RESOLUTION #2018-5:
Offered by Councilwoman Zell

APPOINTMENT OF BOOKKEEPER AND ACCOUNTANT
Seconded by Councilman Dittus

RESOLVED to appoint Sickler, Torchia, Allen & Churchill as bookkeeper and accountant for the year 2018.

All Voted Aye

RESOLUTION #2018-6:
Offered by Councilman Dittus

APPOINTMENT OF RECREATION SECRETARY
Offered by Supervisor Perry

RESOLVED to appoint Shirley Paley as Recreation Secretary for year 2018

All Voted Aye

RESOLUTION #2018-7:
Offered by Supervisor Perry

APPOINTMENT OF HISTORIAN FOR HURLEY
Seconded by Councilwoman Zell

RESOLVED that Judy Mayhon be appointed Records Management Officer for the year 2018.

All Voted Aye

RESOLUTION #2018-16
Offered by Supervisor Perry

Appointment Fixed Assets Officer
Seconded by Councilwoman Zell

BE IT RESOLVED to appoint Judy Mayhon the Fixed Assets Officer for the year 2018.

All Voted Aye

RESOLUTION #2018-17:
Offered by Councilwoman Zell

ANNUAL SALARIES FOR THE YEAR 2018
Seconded by Councilman Dittus

Supervisor John Perry	\$28,000.00
Councilman Boms	\$ 5,700.00
Councilwoman Barbara Zell	\$ 5,700.00
Councilman John Gill	\$ 5,700.00
Councilman John Dittus III	\$ 5,700.00
Town Clerk/Tax Collector, Judy Mayhon	\$44,727.00
Town Justice, John Parker	\$18,156.00
Town Justice, Michael Jordan	\$18,156.00
Assessor/Chairman Kathleen Steinhilber	\$42,840.00
Highway Superintendent, Clyde Russell	\$51,600.00
Municipal Code Officer/BII & MS4 Officer, Glenn Hoffstatter	\$54,060.00
Financial Officer, John Perry	\$5,000.00
Bookkeeper/Accountant/Payroll Torchia, Allen, Sickler & Churchill	\$4,150/month
Court Traffic Prosecutor Matt Jankowski	\$150.00 hour
Court Traffic Prosecutor Dana Blackmon	\$150.00 hour
Transfer Station Operator, Robert Mathisen	\$15.60/ hour
Transfer Station Attendant, Javier Perez	\$11.20/hour
Transfer Station Attendants, Francis Fisher	\$12.75/hour
Transfer Station Attendant, Robert Harper	\$10.60/hour
Dog Control Officer, Elaine Grimsey	\$131.19 week
Dog Control Officer Ed Hintz	\$13.50 per/ hour
Fixed Assets Officer Judy Mayhon	\$250.00/yea
Town Historian, James Decker	\$1,550/year
General Legal Consultant, Matthew Jankowski	\$12,000/year
Town Planner, Alan Sorensen	\$135/hour

All Voted Aye

RESOLUTION #2018-18: HOURLY RATE FOR CLERICAL PERSONNEL
Offered by Councilman Dittus

Seconded by Supervisor Perry

Deputy Clerk #1 Doreen Meyer	\$12.40/hour
Deputy Clerk #2 Debbie Decker	\$12.40/hour
Deputy Clerk #3	\$11.50/hour
Clerk to Justice #1 Erma Moore	\$14.10hour
Clerk to Justice #2 Jennifer Schimmrich	\$13.50 /hour
Court Security Officer (pt) Henry Piotrowski	\$14.00/hour
Clerk to the Municipal Code Officer #1 (pt) Dawn Wiacek	\$13.80hour
Assessor's Aide #1 Patricia Smith	\$11.50/hour
Secretary to the Zoning Board Doris Alden	\$14.25hour
Secretary to the Planning Board Lisa Mance	\$14.00/hour
Secretary to the Supervisor Joanne Hoban	\$14.45/hour
Recreation Secretary (pt) Shirley Paley	\$12.25/hour
All other Clerical Secretaries	\$11.20/hour
Park Custodian:	\$120/week (in season) \$ 60/week (off season)

Maintenance Worker – \$15.00/hour
Camp Recreation Director(s) \$1,700/4 wks
Camp Counselors - Sr. Counselors \$13.25/hour, Counselors \$10.40/hour plus \$1.00 for returning counselors, Counselors in Training and Kindergarten Counselors \$10.20/hour plus \$1.00 for returning Counselors , New Hires \$9.70/hour.

Contractual Snow Plowers

Pick up with 7' - 8' plow = \$ 45/hour
1 ton with 9' plow = \$ 50/hour
Any vehicle with sander = +\$12/hour

All Voted Aye

RESOLUTION #2018-19: DELEGATES TO THE ASSOCIATION OF TOWNS MEETING

Offered by Supervisor Perry

Seconded by Councilwoman Zell

RESOLVED that John Dittus be appointed Delegate to the Association of Towns Meeting.

All Voted Aye

RESOLUTION #2018-20: TO SET HIGHWAY EMPLOYEES RATES

Offered by Councilwoman Zell

Seconded by Councilman Dittus

RESOLVED that highway employees be paid at a rate agreed upon with UPSEU (United Public Service Employees Union)

All Voted Aye

RESOLUTION #2018-21:

MILEAGE RATE

Offered by Councilman Dittus

Seconded by Supervisor Perry

RESOLVED that the mileage rate be \$.45/mile for the year 2018.

All Voted Aye

RESOLUTION #2018-22:

MONTHLY CONTRACTUAL EXPENSES

Offered by Supervisor Perry

Seconded by Councilwoman Zell

RESOLVED that monthly expense vouchers be submitted for auditing at the Town Clerks office by 2:00PM on the Friday before the monthly Agenda meeting and that monthly expenses must be paid the following month from time incurred.

All Voted Aye

RESOLUTION #2018-23:

TOWN BOARD MEETING LOCATIONS & DATES

Offered by Councilwoman Zell

Seconded by Councilman Dittus

Whereas the Town of Hurley has purchased a Town Hall for the purpose of conducting Town business and that all records and equipment is stored at the Hurley Town Hall. Now therefore be it resolved that all Agenda and Town Hall meetings will be held at the Hurley Town Hall unless changed by Town Resolution.

RESOLVED that the Town Board meetings start at 7:00 p.m. at the Hurley Town Hall, Jan. 22 , Feb. 26 , Mar. 26., Apr. 23 , May 29, June 25 , July 23, Aug.27 , Sept 24. Oct 22. , Nov. 26 and Dec. 17.

BE IT FURTHER RESOLVED that the monthly Agenda Meetings will be held at the Hurley Town Hall at 6 PM; Jan.16 , Feb.22 Mar.19 , Apr.16 May 21, June 18, July 16 Aug. 20, Sept. 17, Oct.15, Nov 19 .and Dec. 10.

BE IT FURTHER RESOLVED that the Annual Audit Meeting be held Dec. 27 at 6:00 p.m. at the Town Hall offices.

All Voted Aye

RESOLUTION #2018-24: RECYCLING CENTER HOURS AND RATES

Offered by Councilwoman Dittus

Seconded by Supervisor Perry

RESOLVED that the Recycling Center be open on Monday, Tuesday, Friday & Saturday, and charge \$.010 per pound to the nearest .25.

All Voted Aye

RESOLUTION #2018-25: TOWN BOARD MINUTES SHOULD BE SENT TO FOLLOWING:

Offered by Supervisor Perry

Seconded by Councilwoman Zell

RESOLVED that the Town Clerk send copies of the Town Board minutes to the following: Town Board Members, Attorney, Zoning Board, Planning Board, Youth Recreation Commission, Highway Superintendent, Zoning/Code Enforcement Officer, Ethics Committee, Bookkeeping, both Town Justices, Assessor, Chairman of the Recycling Committee, Conservation Advisory Committee, Historic Preservation Advisory Committee, Transfer Station Manager and Historian and post on the Town web site as soon as possible after the each meeting.

All Voted Aye

RESOLUTION #2018-26:

CLAIMS, BILLS, VOUCHERS ETC.

Offered by Councilwoman Zell

Seconded by Councilman Dittus

RESOLVED that all claims, bills, vouchers etc. must be submitted to the Town Clerk on the Friday before each monthly Agenda Meeting for review by the Town Board. All Claims or Vouchers must be accompanied with purchase bills or receipts of purchased items and also signed and dated by Department Heads where applicable.

All Voted Aye

RESOLUTION #2018-27: HIGHWAY SUPERINTENDENT'S WARRANT SHEET

Offered by Councilman Dittus

Seconded by Supervisor Perry

RESOLVED that the Superintendent of Highways shall submit to the Supervisor on the Friday before each monthly Agenda Meeting a copy of the Warrant Sheet of Highway Claims. Also, The Superintendent of Highways shall use the purchase order form system. Copies of the warrant sheet must be presented to the Highway Committee for audit.

All Voted Aye

RESOLUTION #2018-28: SUPERVISORS COMMITTEES AND APPOINTMENTS

Offered by Supervisor Perry

Seconded by Councilwoman Zell

Social Services	Barbara Zell
Recreation	Michael Boms
Preservation	Barbara Zell
Environmental	Barbara Zell
Transfer Station	John Gill
Justices	John Dittus III
Building and Fire Codes	John Gill
Planning Board	John Dittus III
Zoning Board of Appeals	John Dittus III
Safety	John Gill
Assessors	John Perry
Insurance\Finance	John Perry
Retirement\Pensions	John Perry
Elections	John Dittus III

Town Assets
Highways
Publicity
Buildings\Properties

John Perry
John Gill
John Perry
All Board Members
All Voted Aye

RESOLUTION #2018-29:

APPOINTED BOARDS AND THEIR MEMBERS

Offered by Councilwoman Zell

Seconded by Councilman Dittus

PLANNING BOARD MEMBERS AND THEIR TERMS EXPIRATION DATE

Bob Kellar	12/31/2020
Karl Brueckner (c)	12/31/2019
Diana Cline	12/31/2019
Douglas Whitaker	12/31/2020
Matt La Clair	12/31/2021
Henry Gleich	12/31/2021
Wayne Rice	12/31/2022

ZONING BOARD OF APPEALS MEMBERS AND THEIR TERMS EXPIRATION

Arthur Bowen	12/31/2020
Abby Gross	12/31/2021
Josh Vogt (chair)	12/31/2018
Anne Kelly	12/31/2023
Norman Bowie	12/31/2023
Len Waters	12/31/2022
Paul Economos	12/31/2018

ASSESSMENT BOARD OF REVIEW AND THEIR TERMS EXPIRATION DATE

Grievance Day - \$100 per year
Deliberation - \$100 per year
Secretary - \$25.00
School - \$25.00

Michael DiBattista	9/30/2022
Douglas Eighmey	9/30/2018
Leslie Rice	9/30/2019
Wendy Williams	9/30/2020

YOUTH RECREATION BOARD AND THEIR TERMS EXPIRATION DATE

Shirley Paley (Secretary)	12/31/2019
Mary Sayut	12/31/2020
Diana Cline (Chair)	12/31/2021

CONSERVATION ADVISORY COMMITTEE AND THEIR EXPIRATION DATES

Joan Paccione, Chair	12/31/2020
Kristen Schara	12/31/2020
David Yozzo	12/31/2018
Harvey Monder	12/31/2018
Ralph Durham	12/31/2019
Nancy Johnson	12/31/2018

PRESERVATION COMMISSION AND THEIR EXPIRATION DATE

Jim Decker	12/31/2019
Joe Diamond	12/31/2020
Iris Oseas	12/31/2021
Bob Brundage	12/31/2022
Bruce Whistance	12/31/2018

ETHICS COMMITTEE

Ernest Myer	12/31/2020
Richard Davis	12/30/2019
Gunther Horner	12/31/2021

All Voted Aye

RESOLUTION #2018-30

Offered by Councilman Dittus

HOLIDAY OFFICE CLOSINGS

Seconded by Supervisor Perry

RESOLVED to close for town holidays on

1. New Year's Day
2. Martin Luther King Day
3. Presidents' Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Columbus Day
8. Veterans' Day
9. Thanksgiving Day
10. Christmas Eve (12pm-5pm)
11. Christmas Day
12. New Year's Eve (12pm-5pm)

All Voted Aye

RESOLUTION #2018-31:

Offered by Supervisor Perry

PAYMENT OF CLAIMS PRIOR TO AUDIT

Seconded by Councilwoman Zell

BE IT RESOLVED to authorize the payment of claims prior to audit for the following: public utility services (such as electric, gas, telephone, cell phone) postage, freight, express charges, health and dental insurance, and payroll related expenses.

All Voted Aye

RESOLUTION #2018-32:

Offered by Councilwoman Zell

TOWN OFFICIALS AND THEIR ADDRESSES

Seconded by Councilman Dittus

Supervisor:

John Perry
126 Sunset Terrace
Hurley, NY 12443

Town Clerk/Tax Collector

Judy Mayhon
188 Old Route 209
Hurley, NY 12443

Town Justice:

Michael Jordan
PO Box 276
Hurley, NY 12443

Town Justice:

John Parker
374 St. Rt. 28A
Hurley, NY 12443

Assessor:

Kathleen Steinhilber
688 Sawkill Road
Kingston, NY 12401

Councilwoman:

Michael Boms
3 Norbert Court
Hurley, NY 12443

Councilman:
John Gill
PO Box 225
Hurley, NY 12443

Councilman:
John Dittus III
69 Tanglewood Road
West Hurley, NY 12491

Councilwoman:
Barbara Zell
237 Thomas Street
Hurley, NY 12443

Highway Superintendent
Michael Shultis
1 Shultis Lane
Hurley, NY 12443

All Voted Aye

RESOLUTION #2018-33:
Offered by Council Dittus

INVESTMENT POLICY
Seconded by Supervisor Perry

BE IT RESOLVED TO re-adopt Resolution #108, dated August 19, 1996 which approves the Town of Hurley Investment Policy.

All Voted Aye

RESOLUTION #2018-34:
Offered by Supervisor Perry

SET PROCUREMENT POLICY
Seconded by Councilwoman Zell

BE IT RESOLVED that the procurement and investment policies for the Town of Hurley as described in the January 3, 2013 resolution of the Town Board shall remain in effect but with the revisions authorized by the New York State Comptroller that exempt from the bidding process:

- Purchase contracts involving expenditures of \$20,000 or less
- Contracts for public work involving expenditures of \$35,000 or less, and
- Professional services and other procurements not required by law to be competitively bid.

All Voted Aye

RESOLUTION #2018-35:
Offered by Councilwoman Zell

HIRE PLANNING CONSULTANT FOR 2017
Seconded by Councilman Dittus

RESOLVED to hire Alan Sorensen as the Planning Board Consultant for the year 2018.
All Voted Aye

RESOLUTION #2018-36:
Offered by Councilman Dittus

SUPERVISOR'S APPOINTMENT OF DEPUTY
Seconded by Councilwoman Zell

RESOLVED to appoint Barbara Zell as Deputy Supervisor for the year 2018

All Voted Aye

The appointment of Highway Deputy will be read at the Agenda Meeting on January 16 at 6:00 PM.

Motion to adjourn was made by Councilman Dittus and seconded by Councilwoman Zell

Judy Mayhon, Town Clerk