

**The 2023 Organizational Meeting of the Town of Hurley
was convened at 7:00 PM on January 10, 2023 at the Town Hall**

Presiding: Supervisor Melinda McKnight

Councilmembers present: Councilman Michael Boms, Councilman Peter Humphries, Councilwoman Jana Martin, and Councilman Gregory Simpson

RESOLUTION #2023 - 1:

Offered by __Jana Martin Seconded by ____Councilman Humphries
BE IT RESOLVED by the Town Board of the Town of Hurley as follows:

1. The Kingston Daily Freeman is designated the Official Newspaper for the Town of Hurley for 2023.
2. The Town Board of the Town of Hurley, pursuant to Section 64 of the Town Law, does hereby designate Bank of Greene County, 2 Miron Lane Kingston as the depository for the funds of the Supervisor and the Town Clerk/Tax Collector for 2023.
3. The following attorneys are designated as attorneys for the Town of Hurley for 2023: Rodenhausen,Chale & Polidoro; and Roemer, Wallens, Gold & Mineaux;Grant & Lyons.
4. James Decker is appointed Town of Hurley Historian for the year 2023.
5. The SPCA is appointed as Dog Control Officer for the year 2022.
6. The following firms shall serve as engineers for the Town for 2022: a.Brinnier And Larios b. Crawford and Associates
7. Javier Perez, Sr. is appointed as Transfer Station Operator for the year 2023.
- 8.Patricia (Annie Reed) is appointed Deputy Town Clerk #1 for the year 2023.
9. Judy Mayhon is appointed Registrar of Vital Statistics and Patricia (Annie Reed) Deputy Registrar of Vital Statistics for the year 2023.
10. Judy Mayhon is appointed Records Management Officer and Fixed Assets Manager for the year 2023.

The Annual Salaries for 2023 are as follows:

11.Supervisor Melinda McKnight	\$28,000.00
Council-member Michael Boms	\$ 6,000.00
Councilmember Jana Martin	\$ 6,000.00
Councilmember Peter Humphries	\$ 6,000.00
Councilmember Gregory I. Simpson	\$ 6,000.00
Town Clerk/Tax Collector, Judy Mayhon	\$48,890.00
Town Justice, John E. Parker	\$20,240.00
Town Justice, Roy Hochberg	\$20,240.00
Assessor/BOR Chair Brittany Balfe	\$ 48,000.00
Highway Superintendent, Michael Shultis	\$54,675.00
Code Enforcement Officer,Glenn Hoffstatter	\$60,000.00
Financial Officer	\$ 5,000.00
Bookkeeper	\$ 4,360.50/month
Public Information Officer	\$35,000.00
Transfer Station Operator	\$45,760.00
Deputy Operator	\$19.00/hour
Recycling Coordinator	\$19.00/hour

Transfer Station Attendants	\$15.60/hour
Fixed Assets Officer Judy Mayhon	\$250.00/year
Town Historian	\$250.00/month
Court Traffic Prosecutor	\$150.00/hour

Deputy Clerk #1	\$17.00/hour
Clerk to Justice #1 - Erma Moore	\$22.00/hour
Court Security Officer (pt) - min)	\$25.00/hour(3 hour
Assessor’s Aide #1	\$17.00/hour
Secretary to the Zoning Board	\$17.00/hour
Secretary to the Planning Board	\$17.00/hour
Secretary to the Supervisor	\$19.00/hour
All other Clerical Secretaries	\$17.00/hour
Code Enforcement Officers/ Fire Inspector Part Time	\$35.00/hour

Contractual Snow Plowers

Pick up with 7'- 8' plow	\$45.00/hour
1 ton with 9' plow	\$50.00/hour
Any vehicle with sander	+ \$12.00/hour

12. Melinda McKnight is appointed Delegate to the Association of Towns Meeting, and Peter Humphries is appointed Alternate Delegate for the year 2023.
13. Highway employees are to be paid at a rate agreed upon with UPSEU (United Public Service Employees Union) in the Collective Bargaining Agreement.
14. The mileage rate is to be adjusted based on the Federal rate as of 2023.
15. Regular Town Board meetings will be held on the first Tuesday of each month and start at 7:00 PM at the Hurley Town Hall.
16. Workshop Town Board Meetings will be held on the second Tuesday of each month at the Hurley Town Hall at 7:00 PM on at the West Hurley Fire Department, Wall Street, West Hurley
17. Monthly Expenses and Invoices will be reviewed and signed at 6:00 PM prior to the Workshop Meetings.
18. The Annual Town Board Audit Meeting will at at the Town Hall 60 days after the close of books of prior year.
19. All claims, bills, vouchers etc. must be submitted to the bookkeeper on the Wednesday before each monthly Workshop Meeting for review by the Town Board. All Claims or Vouchers must be accompanied with purchase bills or receipts of purchased items and signed as well as dated by Department Heads where applicable. Vouchers, bills and claims will be reviewed and signed beginning at 6:00 PM at Workshop Meetings held on the third Tuesday of each month.
20. The Superintendent of Highways shall submit to the Supervisor on the Friday before each monthly Workshop Meeting a copy of the Warrant Sheet of Highway Claims. The Superintendent of Highways shall use the purchase order form system. Copies of the Warrant Sheet must be presented to the Town Board for audit.
21. All committees are expected to designate a Chairperson or Co-Chairperson, to set their own meeting dates and times and to inform the Public Information Officer to post on the Town of Hurley website.

22. Mitch Cohen is appointed as representative to the Ulster County Planning Board and Margaret (Maggie) Colan is appointed alternate for the year 2023.

23. The following residents are appointed to fill expired terms: Georganne Chapin Planning Board term expire 12/31/2029

24. The following shall be Town holidays for 2022:

- 1) New Year's Day (Jan. 1, 2023)
- 2) Martin Luther King Day (Jan. 16, 2023)
- 3) Presidents' Day (Feb. 20, 2023)
- 4) Memorial Day (May 29, 2023)
- 5) Juneteenth (June 19, 2023)
- 6) Independence Day (July 4, 2023)
- 7) Labor Day (Sept. 4, 2023)
- 8) Indigenous Peoples' Day (Oct. 9, 2023)
- 9) Election Day (November 7 2023)
- 10) Veterans' Day (Nov. 10, 2023)
- 11) Thanksgiving Day (Nov. 23, 2023)
- 12) Native American Heritage Day (Nov. 24, 2023)
- 13) Christmas Day (Dec. 25, 2023)

25. The payment of claims prior to audit is authorized for the following: public utility services (such as electric, gas, telephone, cell phone) postage, freight, express charges, health and dental insurance, and payroll related expenses.

26. Town Board Resolution #108, dated August 19, 1996 which approved the Town of Hurley Investment Policy is hereby re approved.

27. The procurement and investment policies for the Town of Hurley as described in the January 3, 2013 Resolution of the Town Board shall remain in effect but with the revisions authorized by the New York State Comptroller that exempt from the bidding process:

- Purchase contracts involving expenditures of \$20,000 or less
- Contracts for public work involving expenditures of \$35,000 or less, and
- Professional services and other procurement not required by law to be competitively bid.

28. The following consultants are engaged as planners for the Town of Hurley:

1. Nelson, Pope, and Voorhis
2. Genus Loci

29. The Town of Hurley Local Law #3 of 1997 Chapter 143-1 issuing Hawkers permits for a fee of \$ 75.00 per week is hereby waived for all non profit events in 2022.

30. Peter Humphries is appointed Deputy Highway Superintendent and shall be paid a yearly stipend of \$2,500 for all duties assigned by the Town Supervisor for the year 2023.

31. Monday February 13, 2023 at 3:00 PM shall be the first Ethics Committee meeting for 2023.

32 .The Town Board Rules of Procedure dated January 10, 2023, to be kept on file in the Office of the Town Clerk, are hereby adopted as Chapter 50 of the Code of the Town of Hurley

33 Following are the Town officials’ names and addresses for 2023:

<u>Supervisor:</u> Melinda McKnight 60 Holland Drive West Hurley, NY 12491	<u>Town Clerk/Tax Collector</u> Judy Mayhon 188 Old Route 209 Hurley, NY 12443	<u>Town Justice:</u> Roy Hochberg 402 Old Route 28 Glenford, NY 12433
<u>Town Justice:</u> John E. Parker 374 St. Rt. 28A Norbert Court Hurley, NY 12443	<u>Assessor:</u> Brittany Balfe 1097 County Route Livingston, NY 12541	<u>Councilmember:</u> Michael Boms 3 Hurley, NY 12443
<u>Councilmember:</u> Peter Humphries 22 Tanglewood Rd W. Hurley, NY 12443	<u>Councilmember:</u> 34 Wayside Drive Hurley, NY 12443	<u>Councilmember:</u> 90 Ridge Dr W. Hurley, NY 12491
<u>Highway Superintendent</u> Michael Shultis 1 Shultis Lane Hurley, NY 12443		

Gregory S

34. A blanket bond in lieu of individual undertaking pursuant to Section11 (2) of the Public Officers Law is authorized to be executed, for the purpose of covering all offices and employees who collect money including the Supervisor, Town Clerk/Tax Collector, Bookkeeper to the Supervisor, Justices Justices Court Clerk, superintendent of highways, Building Inspector, Zoning Enforcement officer, Transfer Station Operator and Planning Secretary and ZBA Secretary.
35. The following persons are authorized to sign bank checks for all Town business: Supervisor Melinda McKnight and in her absence Deputy Supervisor Peter Humphries.
36. The Supervisor is authorized and directed to submit to the Town Clerk within 60 Days after the close of the fiscal year, or such later date as may be required for such filing with the State Comptroller a copy of the Supervisor's report to the State Comptroller and the Town Clerk shall cause a summary of such report to be published within 10 days of filing in the official newspaper of the Town.

Roll call vote:

	AYE	NAE
Melinda McKnight	<u> x </u>	<u> </u>
Peter Humphries	<u> x </u>	<u> </u>
Jana Martin	<u> x </u>	<u> </u>
Michael Boms	<u> x </u>	<u> </u>

Motion to adjourn: Supervisor McKnight

Seconded by: Councilman Humphries

Judy Mayhon, Town Clerk