

Town of Hurley
P.O. Box 569
Hurley, NY 12443
845-331-7474, ext. 3 / Fax: 331-5502
building@townofhurley.org
Building Inspector: Paul Economos

APPLICATION FOR BUILDING PERMIT

- a. Please submit complete application packets only.** Sending in your application piecemeal could lead to documents being misplaced and delay processing of your permit. Contact the Building Department if you need assistance with what documents are required.
- b. Work covered by this application cannot begin until the building permit has been issued.** Generally, it takes 7-10 business days from receipt of complete application packet to process a permit, however, certain situations will require more time. Please be mindful when planning.
- c. When a plot plan is required, it must show the location of building(s) on premises, dimensions of plot, building(s) and/or addition(s), and dimensions from building(s) to lot lines on the sides, rear and front.** Plot plan must show all proposed and existing buildings on property and one complete set of floor and elevation plans.
- d. Two (2) sets of stamped building plans are required for ALL new construction, additions, or alterations.**
- e. Use or occupancy is prohibited until a Certificate of Occupancy has been issued.** Upon completion of work covered by the permit issued, the Building Inspector must be notified and a final inspection must be conducted before the Certificate of Occupancy/Certificate of Compliance can be issued.
- f. A third-party electrical inspection must be done on all electrical work prior to our final inspection.**
- g. When needed, all approvals from the Ulster County Health Dept. should be submitted.** Homeowner or agent/builder should contact U.C. Health Dept to acquire forms.

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1. Address of land on which proposed work will be done: _____

2. Existing use of premises: _____

3. Proposed use of premises: _____

4. Cost of construction: \$ _____

5. Nature of work: _____ New building _____ Addition to existing building
 _____ Porch/Deck _____ Remodeling/Alteration

6. Description of work to be performed: _____

7. Zone or use district in which premises is situated: _____

8. Size of lot: Front- _____ Rear- _____ Depth- _____ Acreage/Sq. Ft. - _____

9. Number of stories: _____ Existing building/Proposed building: _____

10. Is application to Ulster County Health Department required? _____ Yes _____ No (If yes, please attach)

Contractor Information

Name: _____

Address: _____

Tel. No.: _____

Email: _____

Property Owner Information

Name: _____

Address: _____

Tel. No.: _____

Email: _____

APPLICATION IS HEREBY MADE to the Building Inspector for the issuance of a Building Permit pursuant to the Zoning Ordinance for the Town of Hurley, New York, and the New York State Codes. The applicant agrees to comply with all applicable laws, ordinances and regulations. The applicant agrees to notify the Building Department of any changes and/or alterations to any portion of this permit or the supporting documents submitted. Homeowner's signature authorizes contractor to act as agent.

SIGNATURE: _____ **DATE:** _____