

The 2020 Organizational Meeting of the Town of Hurley was convened at 6:00PM on January 2 , 2020 at the Town Hall

Presiding: Supervisor John Perry

Town Board members present: Councilman Humphries, Councilwoman Zell, Councilwoman McKnight, Highway Superintendent Shultis and 8 members of the public.

RESOLUTION #2020- 1:
Offered by Supervisor Perry

OFFICIAL NEWSPAPER
Seconded by Councilman Humphries

RESOLVED that the Daily Freeman be designated the Official Newspaper for the Town of Hurley for 2020.

All Voted Aye

RESOLUTION # 2020-2:
Offered by Councilwoman McKnight

DESIGNATION OF DEPOSITORIES
Seconded by Supervisor Perry

RESOLVED that the Town Board of the Town of Hurley, pursuant to Section 64 of the Town Law, does hereby designate Bank of Greene County, 2 Miron Lane Kingston and as the depositories for the funds of the Supervisor and the Town Clerk/Tax Collector for 2020.

All Voted Aye

RESOLUTION #2020-3:
Offered by Councilman Humphries

HIRING OF ATTORNEY
Seconded by Councilwoman Zell

RESOLVED to hire Matthew Jankowski as general legal consultant of the Town Board for 2020.

All Voted Aye

RESOLUTION #2020-4:
Offered by Supervisor Perry

APPOINTMENT OF MUNICIPAL CODE OFFICER (BI II & MS4 OFFICER)
Seconded by Councilwoman Zell

RESOLVED to appoint Glenn Hoffstatter as Municipal Code Officer (BI II & MS4 Officer) for 2020.

All Voted Aye

RESOLUTION #2020-5:
Offered by Councilwoman Zell

STIPEND FOR MUNICIPAL CODE OFFICE
Seconded by Supervisor Perry

BE IT RESOLVED to pay Code Enforcement Officer, Glenn Hoffstatter, a stipend of \$1500.00, in equal installments for added duties of reporting and committee assignments for the ye

RESOLUTION #2020-6:
Offered by Councilwoman McKnight

Appointment of Leachate Monitors
Seconded by Supervisor Perry

BE IT RESOLVED to appoint Fred Klun and Charles O'Keefe inspectors of the leachate and recording of the data with a stipend of \$500.00 each for the year 2020 .

This Resolution was tabled

RESOLUTION #2020-7: APPOINTMENT OF BOOKKEEPER AND ACCOUNTANT
Offered by Councilman Humphries

Seconded by Councilwoman Zell

RESOLVED to appoint Sickler, Torchia, Allen & Churchill as bookkeeper and accountant for the year 2020.

All Voted Aye

RESOLUTION #2020-8: APPOINTMENT OF RECREATION SECRETARY
Offered by Supervisor Perry Offered by Councilwoman Zell

RESOLVED to appoint Shirley Paley as Recreation Secretary for year 2020

All Voted Aye

RESOLUTION #2020-9: APPOINTMENT OF HISTORIAN FOR HURLEY
Offered by Councilwoman Zell Seconded by Councilwoman McKnight

RESOLVED to appoint James Decker as Historian for the year 2020.

All Voted Aye

RESOLUTION #2020-10: APPOINTMENT OF SPCA FOR ANIMAL CONTROL
Offered by Councilwoman McKnight Seconded by Councilwoman Zell

RESOLVED to appoint SPCA and as Dog Control Officer for the year 2020.

All Voted Aye

RESOLUTION #2020 11: APPOINTMENT OF ASSESSOR
Offered by Councilman Humphries Seconded by Councilwoman McKnight

RESOLVED to appoint Brittney Balfe as Single Appointed Assessor for the year 2020.

All Voted Aye

RESOLUTION #2020-12: APPOINTMENT OF TOWN ENGINEER
Offered by Supervisor Perry Seconded by

RESOLVED to appoint the company of Brinnier and Larios as Town Engineers for the year 2020.

This Resolution was tabled

RESOLUTION #2020-13: APPOINTMENT OF Maintenance Worker
Offered by Councilwoman Zell Seconded by Supervisor Perry

BE IT RESOLVED to appoint Charles O'Keefe as the town's maintenance worker for the year 2020

All Voted Aye

RESOLUTION #2020-14: APPOINTMENT OF TRANSFER STATION MANAGER
Offered by Councilwoman McKnight Seconded by Supervisor Perry

RESOLVED to appoint Robert Mathisen as Transfer Station Operator for the year 2020.

All Voted Aye

RESOLUTION #2020-15: APPOINTMENT OF TRANSFER STATION ATTENDANTS

Offered by Councilman Humphries Seconded by Councilwoman Zell

RESOLVED to appoint Francis Fisher, , Javier Perez and Robert Comerford, Ash Devens and Howard Whittaker as the Transfer Station Attendants for the year 2020.

All Voted Aye

RESOLUTION #2020-16: APPOINTMENT OF DEPUTY TOWN CLERK
Offered by Supervisor Perry Seconded by Councilwoman Zell

RESOLVED to appoint Doreen Meyer, Deputy Town Clerk #1 for the year 2020.

All Voted Aye

RESOLUTION #2020-17: APPOINTMENT OF REGISTRAR OF VITAL STATISTICS & DEPUTY

Offered by Councilwoman Zell

Seconded by Supervisor Perry

RESOLVED to appoint Judy Mayhon Registrar of Vital Statistics and Doreen Meyer Deputy Registrar of Vital Statistics for the year 2020.

All Voted Aye

RESOLUTION #2020-18: APPOINTMENT OF RECORDS MANAGEMENT OFFICER

Offered by Councilwoman McKnight

Seconded by Councilwoman Zell

RESOLVED that Judy Mayhon be appointed Records Management Officer for the year 2020.

All Voted Aye

RESOLUTION #2020-19:

Appointment Fixed Assets Officer

Offered by Councilman Humphries

Seconded by Councilwoman Zell

BE IT RESOLVED to appoint Judy Mayhon the Fixed Assets Officer for the year 2020

All Voted Aye

RESOLUTION #2020-20:

ANNUAL SALARIES FOR THE YEAR 2020

Offered by Supervisor Perry

Seconded by Councilman Humphries

| | |
|---|----------------------------------|
| Supervisor John Perry | \$28,000.00 |
| Councilman Michael Boms | \$ 5,700.00 |
| Councilwoman Barbara Zell | \$ 5,700.00 |
| Councilman Melinda McKnight | \$ 5,700.00 |
| Councilman Peter Humphries | \$ 5,700.00 |
| Town Clerk/Tax Collector, Judy Mayhon | \$46,534.00 |
| Town Justice, John E. Parker | \$18,889.00 |
| Town Justice, Roy Hochberg | \$18,889.00 |
| Assessor/Chairman Brittany Balfe | \$44,571.00 |
| Highway Superintendent, Michael Shultis | \$52,132.00 |
| Municipal Code Officer/BII & MS4 Officer, Glenn Hoffstatter | \$56,244.00 |
| Financial Officer, John Perry | \$5,000.00 |
| Bookkeeper/Accountant/Payroll Torchia, Allen, Sickler & Churchill | \$4,395/month |
| Transfer Station Operator, Robert Mathisen | \$16.20/ hour |
| Transfer Station Attendant, Ash Devens | \$12.00/hour |
| Transfer Station Attendant, Javier Perez | \$13.70/hour |
| Transfer Station Attendants, Francis Fisher | \$13.25/hour |
| Transfer Station Attendant, Robert Comerford | \$12.00/hour |
| Transfer Station Attendant, Howard Whittaker | \$12.00/hour |
| Fixed Assets Officer Judy Mayhon | \$250.00/year |
| Town Historian, James Decker | \$129.16 month |
| General Legal Consultant, Matthew Jankowski | \$12,000/year |
| Court Traffic Prosecutor Matt Jankowski | \$150.00 hour |
| Court Traffic Prosecutor Dana Blackmon | \$150.00 hour |
| Town Planner, Alan Sorensen | \$130/hour-Town \$140/hour-PB |

All Voted Aye

RESOLUTION #2020-21: HOURLY RATE FOR CLERICAL PERSONNEL

Offered by Councilwoman Zell

Seconded by Councilwoman McKnight

| | |
|---|---|
| Deputy Clerk #1 Doreen Meyer | \$13.92/hour |
| Clerk to Justice #1 Erma Moore | \$16.40hour |
| Clerk to Justice #2 Jennifer Schimmrich | \$14.07 /hour |
| Court Security Officer (pt) Oliver Potter | \$14.58/hour |
| Court Security Officer (pt) Miles Schillinger | \$14.58/hour |
| Assessment Field Worker Dawn Wiacek | \$14.38/hour |
| Assessor's Aide #1 Charleen Roy-Cornelison | \$11.80/ho |
| aSecretary to the Zoning Board Doris Alden | \$14.84hour |
| Secretary to the Planning Board Lisa Mance | \$14.84/hour |
| Secretary to the Supervisor Joanne Hoban | \$15.34/hour |
| Recreation Secretary (pt) Shirley Paley | \$12.75/hour |
| All other Clerical Secretaries | \$11.80/hour |
| Park Custodian: | \$120/week (in season) \$ 60/week (off season) |
| Maintenance Worker –Charles O'Keefe | \$15.00/hour |

Contractual Snow Plowers

Pick up with 7' - 8' plow = \$ 45/hour
 1 ton with 9' plow = \$ 50/hour
 Any vehicle with sander = +\$12/hour

All Voted Aye

RESOLUTION #2020-22: DELEGATES TO THE ASSOCIATION OF TOWNS MEETING

Offered by Councilwoman McKnight

Seconded by Councilman Humphries

RESOLVED that John Perry be appointed Delegate to the Association of Towns Meeting, and Barbara Zell be the alternate Delegate.

All Voted Aye

RESOLUTION #2020-23: TO SET HIGHWAY EMPLOYEES RATES

Offered by Councilman Humphries

Seconded by Supervisor Perry

RESOLVED that highway employees be paid at a rate agreed upon with UPSEU (United Public Service Employees Union)

All Voted Aye

RESOLUTION #2020-24:

MILEAGE RATE

Offered by Supervisor Perry

Seconded by Councilman Humphries

RESOLVED that the mileage rate be \$.45/mile for the year 2020.

All Voted Aye

RESOLUTION #2020-25: MONTHLY CONTRACTUAL EXPENSES

Offered by Seconded by Councilwoman Zell

Seconded by Councilman Humphries

RESOLVED that monthly expense vouchers be submitted for auditing at the Town Clerks office by 2:00PM on the Friday before the monthly Agenda meeting and that monthly expenses must be paid the following month from time incurred. No vouchers voted down will be presented for re-vote without Town Board approval.

All Voted Aye

RESOLUTION #2020-26: TOWN BOARD MEETING LOCATIONS & DATES

Offered by Councilwoman McKnight

Seconded by Councilman Humphries

Whereas the Town of Hurley has purchased a Town Hall for the purpose of conducting Town business and that all records and equipment is stored at the Hurley Town Hall. Now

therefore be it resolved that all Agenda and Town Hall meetings will be held at the Hurley Town Hall unless changed by Town Resolution.

RESOLVED that the Town Board meetings start at 7:00 p.m. at the Hurley Town Hall, Jan. 27 , Feb. 24 , Mar. 23., Apr. 27 , May 26, June 22 , July 27, Aug.24 , Sept 29. Oct 26. , Nov. 23 and Dec. 28.

BE IT FURTHER RESOLVED that the monthly Workshop Agenda Meetings will be held at the Hurley Town Hall at 7 PM; Jan.21 , Feb.18 Mar.16 , Apr.20 May 18, June 15, July 20 Aug. 17, Sept. 21, Oct.19, Nov 16 .and Dec. 21

BE IT FURTHER RESOLVED that the Annual Audit Meeting be held Dec. 29 at 7:00 p.m. at the Town Hall offices.

All Voted Aye

RESOLUTION #2020-27: RECYCLING CENTER HOURS AND RATES

Offered by Councilwoman Humphries

Seconded by Supervisor Perry

RESOLVED that the Recycling Center be open on Monday, Tuesday, Friday & Saturday, and charge \$.015 (cents) per pound to the nearest .025 (cents)

All Voted Aye

RESOLUTION #2020-28: TOWN BOARD MINUTES SHOULD BE SENT TO FOLLOWING:

Offered by Supervisor Perry

Seconded by Councilwoman Zell

RESOLVED that the Town Clerk send copies of the Town Board minutes to the following: Town Board Members, Attorney, Zoning Board, Planning Board, Youth Recreation Commission, Highway Superintendent, Zoning/Code Enforcement Officer, Ethics Committee, Bookkeeping, both Town Justices, Assessor, Chairman of the Recycling Committee, Conservation Advisory Committee, Historic Preservation Advisory Committee, Transfer Station Manager and Historian and post on the Town web site within tow weeks after the meeting.

All Voted Aye

RESOLUTION #2020-29: CLAIMS, BILLS, VOUCHERS ETC.

Offered by Seconded by Councilwoman Zell

Supervisor Perry

RESOLVED that all claims, bills, vouchers etc. must be submitted to the Town Clerk on the Friday before each monthly Agenda Meeting for review by the Town Board. All Claims or Vouchers must be accompanied with purchase bills or receipts of purchased items and also signed and dated by Department Heads where applicable.

All Voted Aye

RESOLUTION #2020-30: HIGHWAY SUPERINTENDENT'S WARRANT SHEET

Offered by Councilwoman McKnight

Seconded by Councilman Humphries

RESOLVED that the Superintendent of Highways shall submit to the Supervisor on the Friday before each monthly Agenda Meeting a copy of the Warrant Sheet of Highway Claims. Also, The Superintendent of Highways shall use the purchase order form system. Copies of the warrant sheet must be presented to the Town Board for audit.

All Voted Aye

RESOLUTION #2020-31: SUPERVISORS COMMITTEES AND APPOINTMENTS

Offered by Councilman Humphries

Seconded by Councilwoman McKnight

Diana Cline (Chair) 12/31/2023
Elizabeth Unterman 12/31/2022

CONSERVATION ADVISORY COMMITTEE AND THEIR EXPIRATION DATES

Joan Paccione, Chair 12/31/2024
Kristen Schara 12/31/2020
David Yozzo 12/31/2021
Tony Bonavist 12/31/2022
Ralph Durham 12/31/2025
Nancy Johnson 12/31/2023
Andrew Shapiro 12/31/2028

PRESERVATION COMMISSION AND THEIR EXPIRATION DATE

Jim Decker 12/31/2022
Frank Dunn (Chair) 12/31/2023
John Krenek 12/31/2021
Garrett Roche 12/31/2020
Scott Davis 12/31/2024

ETHICS COMMITTEE

Glen Decker 12/31/2022
Wendy Hennessy 12/31/2022
Peter McKnight 12/31/2021
Judy Alexander 12/31/2021
Michael DiBattista 12/31/2020

All Voted Aye

RESOLUTION #2020-33:

Offered by Councilwoman McKnight

HOLIDAY OFFICE CLOSINGS

Seconded by Councilwoman Zell

BE IT RESOLVED to close for town holidays on

1. New Year's Day
2. Martin Luther King Day
3. Presidents' Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Columbus Day
8. Veterans' Day
9. Thanksgiving Day
10. Christmas Eve (12pm-5pm)
11. Christmas Day
12. New Year's Eve (12pm-5pm)

All Voted Aye

RESOLUTION #2020-34:

Offered by Councilwoman Zell

PAYMENT OF CLAIMS PRIOR TO AUDIT

Seconded by Councilman

BE IT RESOLVED to authorize the payment of claims prior to audit for the following: public utility services (such as electric, gas, telephone, cell phone) postage, freight, express charges, health and dental insurance, and payroll related expenses.

All Voted Aye

RESOLUTION #2020-35:

TOWN OFFICIALS AND THEIR ADDRESSES

Offered by Councilman Humphries

Seconded by Councilwoman McKnight

Supervisor:

John Perry
126 Sunset Terrace
Hurley, NY 12443

Town Clerk/Tax Collector

Judy Mayhon
188 Old Route 209
Hurley, NY 12443

Town Justice:

Roy Hochberg
402 Old Route 28
Glenford, NY 12433

Town Justice:

John E. Parker
374 St. Rt. 28A
Hurley, NY 12443

Assessor:

Brittany Balfe
1097 County Route
Livingston, NY 12541

Councilwoman:

Michael Boms
3 Norbert Court
Hurley, NY 12443

Councilman:

Peter Humphries
22 Tanglewood Rd
West Hurley, NY 12443

Councilman:

Melinda McKnight
60 Holland Drive
West Hurley, NY 12491

Councilwoman:

Barbara Zell
237 Thomas Street
Hurley, NY 12443

Highway Superintendent

Michael Shultis
1 Shultis Lane
Hurley, NY 12443

All Voted Aye

RESOLUTION #2020-36:

Offered by Councilwoman Zell

INVESTMENT POLICY

Seconded by Supervisor Perry

BE IT RESOLVED TO re-adopt Resolution #108, dated August 19, 1996 which approves the Town of Hurley Investment Policy.

All Voted Aye

RESOLUTION #2020-37:

Offered by Supervisor Perry

SET PROCUREMENT POLICY

Seconded by Councilwoman Zell

BE IT RESOLVED that the procurement and investment policies for the Town of Hurley as described in the January 3, 2013 resolution of the Town Board shall remain in effect but with the revisions authorized by the New York State Comptroller that exempt from the bidding process:

- Purchase contracts involving expenditures of \$20,000 or less
- Contracts for public work involving expenditures of \$35,000 or less, and
- Professional services and other procurements not required by law to be competitively bid.

The Resolution was tabled

RESOLUTION #2020-38:

Offered by Councilman Humphries

HIRE PLANNING CONSULTANT FOR 2020

Seconded by Supervisor Perry

RESOLVED to hire Alan Sorensen as the Planning Board Consultant for the year 2020..

RESOLUTION #2020-39:

Offered by Supervisor Perry

STIPEND FOR DEPUTY HIGHWAY

SUPERINTENDENT

Seconded by

RESOLVED to the Deputy Highway Superintendent a yearly stipend of \$500.00 to be paid in equal installments.

This Resolution was tabled

Attorney Matt Jankowski to perform these services at a cost to be determined once a full investigation and the mandatory training are completed.

THEREFORE, BE IT RESOLVED to hire the Law Firm of Roemer Wallens Gold and Mineaux LLP.

All Voted Aye

Motion to adjourn was made by Supervisor Perry and seconded by Councilwoman McKnight

Judy Mayhon, Town Clerk