



AGENDA
TOWN BOARD MEETING

Hurley Town Hall
10 Wamsley Place
Hurley, New York
July 26, 2022
7:00 pm

Call to Order

Public Comment

Anyone wishing to make public comment must appear in-person. Comments shall be no more than two minutes. This is a time for the public to ask questions and to comment. This is not a time to engage in speculation or public shaming. Any comments that are based on "hear say" are based on conjecture and not allowed. Town Board members may not respond to public questions or comments in this forum. Anyone wishing to receive a reply must submit questions or comments in writing to supervisorsec@townofhurley.org

Department & Committee Reports

Resolutions

Disposal of Surplus Equipment & Vehicles (Highway)
Justice Court Audit
Shared Services Agreement with Town of Rosendale
Contract for Planning Services regarding CMSB
Fund Programs at HHS
Increase Wage & Establish Minimum Hours for Certified Court Security Officer
Contract with Visions HR
Resolution to Hire Building Department Personnel
Resolution to Adjust Budget Lines
Resolution to Accept & Allocate Unanticipated Revenue

Review & Approve Minutes

Town Clerk's Report

Supervisor's Report

New Business

Old Business

Adjourn

Resolution 2022-_____

July 26, 2022

RESOLUTION TO DISPOSE OF SURPLUS VEHICLES & EQUIPMENT

Whereas, the Town of Hurley Highway Superintendent identifies the following vehicles and equipment as surplus with the intent to sell:

- 1993 Mobark Chipper
- Fire Truck Tank Bracket
- Drop Tank Bracket
- 2 Pintle hooks
- 1 Tow Ring
- 6 Tow Rings
- Old Shop Compressor
- Briggs and Stratton Trash Pump
- Briggs/ Pincor Generator
- Homelite Chain saw
- Home Lite Brush Cutter Weedwacker
- Propane heater salamander
- Stihl weed wacker
- Black and decker tool kit

Whereas, the revenue from this sale shall be added to the Highway Equipment Fund 3H, now

Therefore, let it be resolved to grant permission to the Highway Superintendent to advertise the sale of this equipment.

Aye

Nay

Supervisor Melinda McKnight
Councilmember Jana Martin
Councilmember Gregory Simpson
Councilmember Michael Boms
Councilmember Peter Humphries



Town of Hurley Court
10 Wamsley Place
P.O. Box 325
Hurley, New York 12443

Tel. 845-331-9229, Ext 1
Fax 845-340-4523

RESOLUTION: 2022 -
OFFERED BY _____

JUSTICE COURT AUDIT
2nd Three Months - 2022
Seconded by Council _____ :

WHEREAS, the Town of Hurley Justice Court has submitted its Audit and Control Records to the Office of the State Comptroller and has certified those records to the Town Supervisor for the past Three(3) months for the year 2022 through June, 2022. The Hurley Justice has submitted its closed case log for Audit to the Hurley Town Board on July 19th, 2022, all records are available on scheduled court hours on 24 hour notice to the Court, for any Hurley Board Member to review.

THEREFORE LET IT BE RESOLVED, to accept Records as Presented.

RESOLUTION TO ENTER INTO SHARED SERVICES AGREEMENTS WITH THE TOWN
ROSENDALE FOR THE USE OF HIGHWAY EQUIPMENT

WHEREAS, General Municipal Law § 119-O authorizes town to enter into agreements among themselves to cooperate in the performance of duties and services for their constituents; and

WHEREAS, the Town of Hurley and the Town of Rosendale all maintain public highways in their respective Town; and

WHEREAS, each of said Towns has a Highway Department, superintendent and equipment to undertake and perform such services; and

WHEREAS, from time to time any of these Towns may benefit from the assistance by another Town of such equipment or personnel; and

WHEREAS, the Town Board of Hurley desires to enter into a shared services agreement with each of the Town of Rosendale to cooperate in the provision of highway services, and each of the three said Towns desires to enter into such agreements with the Town of Hurley.

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Hurley authorizes the Supervisor, Clerk and Highway Superintendent of the Town of Hurley to enter into shared services agreements with the Town of Rosendale substantially in the form attached hereto as Exhibit A.

AYE

NAY

Melinda McKnight, Supervisor

Peter Humphries, Councilmember

Jana Martin, Councilmember

Michael Boms, Councilmember

Gregory Simpson, Councilmember

RESOLUTION # 2022-_____

July 26, 2022

RESOLUTION TO CONTRACT GLP TO ADVANCE CMSB

WHEREAS, the Town of Hurley participated in the Central Catskills Collaborative from 2010 until 2012 with the goal of becoming the Gateway Community of the Catskill Mountains Scenic Byway, and

WHEREAS, the majority of the work to compile the Town of Hurley Resource Inventory and Narrative was completed in 2012, and

WHEREAS, the Town of Hurley chose not to participate in the final nomination in 2012 and lost the opportunity to receive more than \$80,000.00 in grant funding from NYS, and

WHEREAS, the Town of Hurley recognized the benefit of participating in the Catskill Mountains Scenic Byway and affirmed its commitment to become the Gateway Community in Resolution _____ in 20____, and

WHEREAS, the Town of Roxbury has also committed to join the Catskill Mountains Scenic Byway and these changes now require updates to the Corridor Management Plan, and

WHEREAS, Genius Loci Planning (GLP) Principal Peter Manning worked with the Central Catskills Collaborative to advance the Catskill Mountains Scenic Byway nomination in 2012 and who is now working on updating the Corridor Management Plan and has provided the Town of Hurley with a Contract for Services at a rate of \$62.50 per hour, not to exceed \$2500.00, to advance the nomination process, now

THEREFORE, BE IT RESOLVED, the Town of Hurley Town Board directs the Supervisor to sign the Contract for Planning Services in the amount of \$62.50 per hour, not to exceed \$2500.00 from budget line A1220.4

Motion: _____

Second: _____

AYE

NAY

Melinda McKnight, Supervisor
Peter Humphries, Councilmember
Michael Boms, Councilmember
Gregory Simpson, Councilmember
Jana Martin, Councilmember

RESOLUTION # 2022-_____

DATE

RESOLUTION TO SUPPORT PROGRAMS
OF THE HURLEY HERITAGE SOCIETY

WHEREAS, The Town of Hurley in 2006 adopted resolution #2006-54 to provide a \$1000.00 contribution to the Hurley Heritage Society (HHS) to assist in the upkeep of the Ribbon Park, and

WHEREAS, the Town of Hurley recognizes the activities of the HHS as beneficial to the both the residents of and visitors to the Town, and

WHEREAS, the Hurley Heritage Society submitted a written request on July 15, 2022 by HHS President Dale S. Bohan to the Town for a \$1000.00 contribution to support programs, now

THEREFORE, BE IT RESOLVED, the Town of Hurley contribute \$1000.00 to the Hurley Heritage Society to support events and programs from budget line 7550.4

Motion: _____

Second: _____

AYE

NAY

Melinda McKnight, Supervisor
Peter Humphries, Councilmember
Michael Boms, Councilmember
Gregory Simpson, Councilmember
Jana Martin, Councilmember

RESOLUTION # 2022-_____

July 26, 2022

RESOLUTION TO INCREASE THE WAGE OF CERTIFIED COURT SECURITY

WHEREAS, the Town of Hurley's Insurance Company performed an analysis of facilities and operations in June 2022, and

WHEREAS, the Town of Hurley has had difficulty attracting and retaining certified Court Security, and

WHEREAS, the lack of trained, certified Court Security presents a liability risk and a danger to Justice Court Personnel and any people who might be in the Town Hall during a violent event, and

WHEREAS, the Insurance Company has instructed the Town of Hurley that a trained, certified Court Security Officer must be in place when Justice Court is In Session, now

THEREFORE, BE IT RESOLVED, the Town of Hurley increase the wage of only trained, certified Court Security Personnel to \$25.00/hr and set a minimum number of hours to three (3) hours per session which is in alignment with other municipalities.

Motion: _____

Second: _____

AYE

NAY

Melinda McKnight, Supervisor
Peter Humphries, Councilmember
Michael Boms, Councilmember
Gregory Simpson, Councilmember
Jana Martin, Councilmember

RESOLUTION # 2022-_____

DATE

RESOLUTION TO CONTRACT VISIONSHR

WHEREAS, the Town of Hurley finds that the Human Resources policies and procedures have been handled with a lack of consistency leading to incomplete or inaccurate paperwork, conflicting policies, inefficiencies and excessive legal expenses, and

WHEREAS, the Town of Hurley wishes to rectify this situation with a comprehensive review of Personnel Files to assess the status of paperwork and review and update the Personnel Manual, and

WHEREAS, the Town of Hurley requested quotes from several firms for Professional Services, and

WHEREAS, only one firm, VisionsHR, included the service to review and rewrite the Personnel Manual, now

THEREFORE, BE IT RESOLVED, the Town of Hurley Town Board directs the Town Supervisor to contract with VisionsHR for the period of one year at a rate not to exceed \$1100.00 per month from budget line A1220.4

Motion: _____

Second: _____

AYE

NAY

Melinda McKnight, Supervisor
Peter Humphries, Councilmember
Michael Boms, Councilmember
Gregory Simpson, Councilmember
Jana Martin, Councilmember

RESOLUTION TO HIRE BUILDING DEPARTMENT PERSONNEL

WHEREAS, The Town of Hurley has experienced a significant increase in Building Permit Applications and Code Enforcement Issues since 2020, and

WHEREAS, the Town of Hurley Building Inspector & Code Enforcement Officer II has requested help in the form of hiring an additional Building Inspector & Code Enforcement Officer, and

WHEREAS, the Town of Hurley Building Inspector & Code Enforcement Officer is out on Paid Medical Leave, and

WHEREAS, the Town of Marbletown has been assisting the Town of Hurley with a part time Building Inspector and Code Enforcement Officer, and

WHEREAS, the Town of Hurley has hired a part time Building Inspector & Code Enforcement Officer who, in his current capacity, is unable to perform all the duties that are necessary to keep up with permit applications, code enforcement, planning/zoning issues and fire inspections, and

WHEREAS, the current Building Department Clerk is burdened with more work than is possible for one person to perform, and

WHEREAS, the Building Department has been consistently under budgeted which has led to the department being unable to fulfill the needs of residents and business owners in the Town of Hurley, and

WHEREAS, the Town of Hurley has made provisions to add staff in the Building Department by allocating funds received annually but not reflected in the annual budget, now

THEREFORE, BE IT RESOLVED, the Town of Hurley Town Board

- 1) Approves hiring a part-time Municipal Code Assistant at a rate of \$35.00/20 hours per week maximum to assist with enforcing Short Term Rentals
- 2) Approves hiring a second Clerk at a rate of \$16.00/hr @30 hours a week

Motion: _____

Second: _____

AYE

NAY

Melinda McKnight, Supervisor
Peter Humphries, Councilmember

Michael Boms, Councilmember
Gregory Simpson, Councilmember
Jana Martin, Councilmember

RESOLUTION # 2022-_____

July 26, 2022

RESOLUTION TO ADJUST BUDGET LINES

BE IT RESOLVED,

To Increase:

A1420.4 Attorneys \$25,000.00
A8020.4 Planning CE \$25,000.00
A1620.4 Buildings CE \$30,000.00

To Decrease:

A1990.4 Contingency \$50,000.00
A1120.1 Sales Tax \$30,000.00

Total Increase: \$80,000.00

Total Decrease: \$80,000.00

Motion: _____

Second: _____

AYE

NAY

Melinda McKnight, Supervisor
Peter Humphries, Councilmember
Michael Boms, Councilmember
Gregory Simpson, Councilmember
Jana Martin, Councilmember

RESOLUTION # 2022-_____

July 26, 2022

RESOLUTION TO ACCEPT & ALLOCATE UNANTICIPATED REVENUE

WHEREAS, the Town of Hurley budgeted \$150,000.00 in Sales Tax Revenue and \$80,000.00 in Mortgage Tax Revenue for 2022, and

WHEREAS, the Town of Hurley has received \$93,954.26 in Sales Tax Revenue above the budgeted amount of \$150,000.00 reflected in Revenue line A1120 so far in 2022 , and

WHEREAS, the Town of Hurley will receive at least \$202,834.41 annually from Ulster County through 2026 and will receive an extra 1% in 2022 resulting in a total of \$270,445.88, and

WHEREAS, the Town of Hurley has received \$59,270.56 in Real Property Transfer Tax Revenue above the budgeted amount of \$80,000.00 reflected in Revenue line A3005 so far in 2022 and over the past five years has averaged \$150,000 annually, now

THEREFORE, BE IT RESOLVED, to

Decrease Revenue Lines:

A1120 \$52,834.00
A3005 \$7,166.00

Decrease \$60,000.00

Increase Appropriation Lines:

A3620.1 \$52,834.00
A3620.1 \$7,166.00

Increase: \$60,000.00

Motion: _____

Second: _____

AYE

NAY

Melinda McKnight, Supervisor
Peter Humphries, Councilmember
Michael Boms, Councilmember
Gregory Simpson, Councilmember
Jana Martin, Councilmember