

# **Town of Hurley**

## **Climate Smart Communities Task Force**

### **Monthly Meeting Minutes**

**Date: February 16, 2022**

Present via Zoom: Task Force Members – Lynne Bailey, Kristen Schara (Coordinator), Absent – Erin Nylen; Intern - Felicia Legge; Visitors – Councilperson Michael Boms, Peter McKnight, Frank Spinelli

#### New Business

Community GHG Inventory

#### Continuing Business

- 1) CSTF Status
- 2) Actions Assignments
- 3) Government Operations GHG Inventory
- 4) Government Building Energy Audits, Energy Benchmarking for Government Buildings
- 5) Fleet Inventory
- 6) Other

#### **Minutes**

##### New Business

The Task Force viewed the Greenhouse Gas Emissions Community Inventory written by Felicia and edited by Lynne. Task Force members are asked to review the inventory and provide comments.

##### Continuing Business

1. CSTF Status – Kristen shared the updated CSTF Status Spreadsheet which contains an index of the CSC Actions the Task Force is pursuing for certification. The spreadsheet also contains a column to track the status of each action and links to the NYS CSC Actions list and in some cases links to the appropriate CSTF Google Drive folders where work in progress is stored.
2. Actions Assignments - Peter McKnight volunteered to work on the Solar Energy Installation and Heat Pump actions.
3. Government Operations GHG Inventory – Based on advice from ICLEI, the Task Force is using 2019 as the base year for the inventory. Kristen reviewed the 2019 Town vouchers to create a preliminary list of GHG emission sources resulting from Town operations. The vouchers are organized alphabetically by company name. Kristen is in the process of requesting electricity usage from Central Hudson. Other sources of GHG data that the Task Force will need to document include vehicle fleet fuel usage (data kept by the Highway Dept.) and employee commuting (to be calculated based on 2019 employee roster). Data from the 2019 voucher files include:
  - Fuel Oil for heating - Bottini Fuel (Buildings)
  - Bottled water - Binnewater Ice Co. (Water supply)
  - Leachate Disposal - City of Kingston (Wastewater)
  - Garbage/Recycling – Waste Management (Solid Waste)

- Pine Hill Trailways and Tonche Transit recreation bus trips (Other)
- 4. Government Building Energy Audits – Kristen is putting together request for proposals from area contractors to supply energy audits for Town Hall, the Highway Garage and the former Hurley Public library. Getting an audit of Town Hall is the priority, the other buildings will be included depending on cost. The audits will be paid for using Grant Funding from NYSERDA.
- 5. Fleet Inventory – Lynne sent a spreadsheet to the Highway Dept to obtain data.
- 6. Other – The next CSTF meeting will be on March 15 from 6-7 PM. After the meeting all are encouraged to attend the online webinar “Making and Using Compost in the Garden”.