

Town of Hurley

Climate Smart Communities Task Force

Monthly Meeting Minutes

Date: March 15, 2022

Present via Zoom: Task Force Members – Lynne Bailey, Peter McKnight, Erin Nylen, Kristen Schara (Coordinator); Absent – Felicia Legge

Agenda

New Business

Heat Pump Press Release

Poster(s) for Solar Array and Heat Pumps

Green Building Policy

Environmentally Preferable Purchasing Policy

Continuing Business

Social Media Policy

CSC Points Review

Government Operations GHG Inventory

Government Building Energy Audits, Energy Benchmarking for Government Buildings

Minutes

New Business

1. Heat Pump Press Release

The Task Force reviewed the press release for the heat pump installation. Erin will email this press release to Melinda McKnight to review and edit her quote.

2. Posters for Solar Array and Heat Pumps

Lynne shared drafts of posters about the solar array. The CSTF will comment on options. Lynne will work on a heat pump poster and an additional educational poster based on the GHG inventory to post on the wall near the town clerk's office. These will be ready by April 12.

3. Green Building Policy

Lynne and Felicia are reviewing other green building policies and will add these examples to our shared drive. Erin will draft a policy to share with the CSTF by April 30.

4. Environmental Purchasing Policy

Lynne and Kristen shared that we don't have a purchasing policy in the town that is written out as far as we know, but we have an example from Hastings on Hudson to work from. Erin and Kristen will review this draft and add anything that's missing (including adding locally sourced guidelines).

5. Other

- Felicia and Lynne are working on a blog about measuring your carbon footprint
- Lynne and Felicia will research the Eco Challenge to see if it is something the CSTF can somehow participate in.
- On 3/26 Felicia and Lynne will take a field trip to the Museum of Natural History to look at geological exhibits and exhibit about climate science. Receipts will be provided to Kristen Schara.

Continuing Business

1. Social Media Policy

- Lynne and Erin will have a meeting to refine the usage of Facebook and to identify what organizations the Climate Smart Hurley page will follow (including other Climate Smart Task Forces, Scenic Hudson, Clearwater, Riverkeeper etc.)
- Erin to update the social media policy by March 20, will add to posting instances and add approval workflow which will go through the Climate Smart Task Force Communications Coordinator.

2. CSC Points Review

We need a minimum of 120 points to receive bronze certification and the action items that the task force is currently working on total to 162 points. There are a few actions including the unified solar permit and fleet policy that might not be doable by the deadline, but the CSTF is confident we will be able to achieve close to 140 points and achieve bronze certification in case we do not get awarded full points for any action.

3. *Fleet Inventory*

Lynne continues to work on this and is in contact with Mike Schultis about the information we need (e.g., the total for the fuel bill for all town vehicles).

4. *Government Operations GHG Inventory*

Felicia and Kristen are going to town hall to work on this the week of 3/21.

5. *Government Building Energy Audits, Energy Benchmarking for Government Buildings*

- The town is going to approve the RFP for the energy audits at the meeting the week of 3/21. After approval the CSTF will be able to send out the RFP.
- Kristen is getting information together for the future contractor (e.g., sq footage of each building including new library)

6. *Other*

The next CSTF meeting will be on April 19 from 7-8 PM.