

SBL #: _____

Town of Hurley
P.O. Box 569
Hurley, NY 12443
845-331-7474, ext. 3 / Fax: 331-5502
building@townofhurley.org
Building Inspector: Glenn Hoffstatter

APPLICATION FOR BUILDING PERMIT

NO PAYMENT IS NEEDED UNTIL THE PERMIT IS APPROVED

NOTE: ALL APPROPRIATE INSPECTIONS ARE REQUIRED FOR C.O. OR C.C.

Instructions:

- a. Work covered by this application cannot be started until the issuance of a Building Permit.
- b. Submit completed application with supporting documentation.
- c. Application must be accompanied by a plot plan showing location of building on premises; dimensions of plot; building and/or additions and dimensions from buildings to lot lines (sides, rear and front). Plot plan must show all proposed and existing buildings on property, and one complete set of floor and elevation plans.
- d. Two sets of building/construction drawings drawn to scale and signed/dated by property owner.
- e. Upon completion of work covered by this application, the Building Inspector **must be notified**, and a **Certificate of Occupancy (where applicable) obtained before premises are occupied**.
- f. Application to Ulster County Health Dept. should be attached (where applicable). Homeowner or agent/builder should contact U.C. Health Dept to acquire forms.
- g. Size and location of existing and proposed signs shall be noted on plot plan.
- h. Enclose copy of most recent property tax bill or deed showing proof of ownership.

1. Address of land on which proposed work will be done: _____
2. State existing use of premises: _____
3. State proposed use of premises: _____
4. Cost of construction: \$ _____
5. Nature of work: New building _____ Addition to existing building _____
Porch/Deck _____ Remodeling/Alteration _____
6. Description of work to be performed: _____
7. Zone or use district in which premises is situated: _____
8. Size of lot: Front _____ Rear _____ Depth _____
Acreage or square footage: _____
9. Number of stories: Existing building/Proposed building: _____
10. Is application to Ulster County Health Department required? Yes _____ No _____ (if yes, please attach)
11. Acknowledgement of responsibility to notify Building Department of any changes to the information provided:

SIGNATURE: _____

APPLICATION IS HEREBY MADE to the Building Inspector for the issuance of a Building Permit pursuant to the Zoning Ordinance for the Town of Hurley, New York, and the New York State Codes. The applicant agrees to comply with all applicable laws, ordinances and regulations. *Homeowner's signature authorizes contractor to act as Agent.*

Date _____ 20__

Contractor's Name: _____ Property Owner's Name (print): _____

Address: _____ Signature of property owner: _____

Tel. No. _____ Address (mailing): _____

Email: _____ Owner's phone # / email: _____ / _____