

TOWN OF HURLEY

REQUIREMENTS FOR BUILDING PERMIT

1. Application form completed by contractor or property owner, with phone numbers and addresses of both. Form must be signed by property owner.
2. Where applicable, submit an accurate plot plan showing property boundaries, setbacks (sides, front and rear), buildings and other structures (with their dimensions), well and septic locations, easements, etc.
3. TWO SETS of construction details, plans, and specifications including accurate square footages.
4. Proof of contractor's liability insurance.
5. Proof of contractor's Worker's Comp. insurance OR CE-200 exemption form validated by Worker's Compensation Board.
6. Copy of current-year property tax bill (or deed-transfer form RP-5217).

DOCUMENTATION REQUIREMENTS FOR NEW CONSTRUCTION:

7. Ulster County Health Department permit to build, where applicable (indicating # of bedrooms and size of septic system).
8. Driveway-cut permit, where applicable.
9. Road-Maintenance Agreement.
10. Energy Code-compliance forms for habitable space.
11. PBA/ZBA approvals as required by zoning.
12. Area of special flood hazard.

STORM WATER MANAGEMENT/EROSION & SEDIMENT CONTROL:

Does the project disturb more than one acre of land?

___ Yes* ___ No

*Requires erosion & sediment-control plan with DEC approval

Does the project disturb more than 5 acres of land? ___ Yes ___ No

Once the review of all application documentation is completed, you will be contacted for payment in the form of a check made payable to "Town of Hurley" in the amount dictated by our current fee schedule.

When calling for inspections, or to ask questions regarding your permit after its issuance, please reference your PERMIT NUMBER. We must be notified in writing of a change in contractor after issuance of a building permit.